

IN THE CIRCUIT COURT
FOR THE FIFTH JUDICIAL CIRCUIT OF ILLINOIS

ADMINISTRATIVE ORDER NO. 2020- 11

WHEREAS, on March 20, 2020, an **Edgar County Administrative Order 2020-1 – Temporary Order – COVID 19 – Notice to Appear**, was entered effective instanter regarding satisfying the obligation of misdemeanor or traffic warrants, except offenses for domestic battery, violation of an order of protection, or driving under the influence, by issuing a notice to appear as further set forth in the attached document; and

WHEREAS, on March 25, 2020, an **Edgar County Amended Administrative Order 2020-1 Temporary Order – COVID 19 – Notice to Appear**, was entered regarding satisfying the obligation of misdemeanor, traffic offenses, or civil cases except for offenses for domestic battery, violation of an order or protection or driving under the influence, by issuing a notice to appear as further set forth in the attached document; and

WHEREAS, Edgar County published a Courthouse Procedure for COVID-19 Coronavirus on March 17, 2020; and

WHEREAS, on March 17, 2020, a **Coles County Administrative Order 2020-2** was entered setting forth operational changes for the Coles County Court Services Department due to COVID-19 pandemic with terms as further set forth in the attached order;

WHEREAS, on March 23, 2020, a **Coles County Administrative Order 20-CA-4** was entered setting forth procedures for felony court due to COVID-19 pandemic with terms as further set forth in the attached order;

WHEREAS, on March 24, 2020, a **Coles County Administrative Order No. 2020-CA-5 – Temporary Order – COVID 19 – Notice to Appear** was entered regarding satisfying the obligation of misdemeanor or traffic warrants, except offenses for domestic battery and violation of an order of protection by issuing a notice to appear as further set forth in the attached document; and

WHEREAS, Coles County published a press release setting forth Coles County Courthouse Procedures for COVID-19 Coronavirus on March 16, 2020, which was effective March 17, 2020 until further order of court;

WHEREAS, on April 1, 2020, a **Coles County Administrative Order No. 2020-CA-6**, was entered setting forth Coles County Procedures during COVID-19 for the month of April, 2020, with terms as further set forth in the attached order; and

WHEREAS, on April 28, 2020, a **Coles County Administrative Order No. 2020-CA-7**, was entered setting forth Coles County Procedures during COVID-19 for the month of May, 2020, with terms as further set forth in the attached order; and

WHEREAS, on April 28, 2020, a Coles County Circuit Courts Notice Regarding May, 2020, Court Hearings was issued with terms as further set forth in the attached Notice; and

WHEREAS, on March 17, 2020, a **Vermilion County Administrative Order 2020-1** was entered setting forth Court Operations due to the COVID-19 Pandemic as further set forth in the attached order;

WHEREAS, on March 19, 2020, a **Vermilion County Administrative Order 2020-2** was entered re transports by juvenile detention center staff during the COVID-19 pandemic with terms as further set forth in the attached order;

WHEREAS, on March 24, 2020, a **Vermilion County Administrative Order 2020-3** was entered re temporary procedures re misdemeanor/traffic arrests – notice to appear in response to COVID-19 pandemic with terms as further set forth in the attached order;

WHEREAS, on March 25, 2020, an **Amended Vermilion County Administrative Order 2020-4** setting forth temporary procedures in response to COVID-19 Pandemic re Misdemeanor/Traffic arrests and service of civil bench warrants – notices to appear/recognizance with terms as further set forth in the attached order;

WHEREAS, on March 25, 2020, a **Vermilion County Supplemental Administrative Order No 2020-5** was entered setting forth emergency court operations during the COVID-19 Pandemic with terms as further set forth in the attached order; and

WHEREAS, on April 1, 2020, a **Vermilion County Second Supplemental Amended Administrative Order No. 2020-6**, was entered setting forth Emergency Court Operations during the COVID-19 Pandemic as set forth in the attached order; and

WHEREAS, on April 1, 2020, a **Vermilion County Second Amended Administrative Order 2020-7**, was entered setting forth temporary procedures in response to COVID-19 pandemic re misdemeanor/traffic arrests and service of civil bench warrants – notices to appear/recognizance as further set forth in the attached order; and

WHEREAS, on April 9, 2020, a **Vermilion County Divorce Division Standing Order 2020-1**, was entered setting forth the procedures in the divorce division as more fully set forth in the attached order; and

WHEREAS, on April 15, 2020, a **Vermilion County Probate Division Standing Order 2020-1**, was entered setting forth temporary procedures for probate division cases as more fully set forth in the attached order; and

WHEREAS, on April 22, 2020, a **Vermilion County Amended Vermilion County Administrative Order No. 2020-8**, was entered regarding transports by juvenile detention center staff during the COVID-19 pandemic with terms as more fully set forth in the attached order; and

WHEREAS, on April 30, 2020, a **Vermilion County Third Supplemental Administrative Order No. 2020-9**, was entered regarding emergency court operations during the COVID-19 pandemic with terms as more fully set forth in the attached order;

WHEREAS, on April 30, 2020, a **Vermilion County Third Amended Administrative Order No. 2020-10**, was entered regarding temporary procedures in response to COVID-19 pandemic re: misdemeanor/traffic arrests and service of civil bench warrants and notices to appear/recognizance with terms as more fully set forth in the attached order; and

WHEREAS, on May 6, 2020, a **Vermilion County Administrative Order No. 2020-11** was entered regarding Guardian Ad Litem contacts with terms as more fully set forth in the attached order; and

WHEREAS, on March 16, 2020, a Clark County Press Release/Notice of Clark County Court Procedures for the COVID-19 Virus was published setting forth court operations for Clark County with terms as more further set forth in the attached order;

WHEREAS, Cumberland County published a press release setting forth Cumberland County Courthouse Procedures for COVID-19 Coronavirus effective March 16, 2020 until further order of court; and

WHEREAS, on March 20, 2020, a **Cumberland County Administrative Order 2020-1 (Clerk's 20-CA-3)**, was entered staying all weekend and periodic jail sentences in Cumberland County as more fully set forth in the attached order;

WHEREAS, on April 1, 2020, a **Cumberland County Administrative Order 2020-5**, was entered setting forth Cumberland County Courthouse Procedures for COVID-19 Coronavirus for the month of April 2020 with terms as further set forth in the attached order;

IT IS THEREFORE ORDERED that these Administrative Orders, including amended and supplemental orders, are hereby approved, retroactive to the effective date of said orders and all press releases/court procedure documents published and referenced in this order are hereby adopted and approved as an Administrative Order by the Chief Judge of the 5th Judicial Circuit.

DATED this 27th day of May, 2020.



Chief Judge

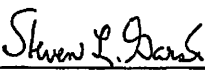
STATE OF ILLINOIS
FOR THE FIFTH JUDICIAL CIRCUIT
EDGAR COUNTY, PARIS, ILLINOIS

ADMINISTRATIVE ORDER 2020- 1
TEMPORARY ORDER – COVID-19- Notice to Appear

With respect to any warrants issued in relation to misdemeanor or traffic offenses except offenses for domestic battery, violation of an order of protection or driving under the influence, it is hereby administratively ordered that law enforcement may satisfy the obligation of the warrant by issuing the defendant a notice to appear.

This order remains in effect until further order of the court. The court will continue to review and adjust the order as necessary.

Dated this 20 day of March, 2020



STEVEN L. GARST, Presiding Judge

FILED

MAR 25 2020

ARB

Angela A. Barrett
Circuit Clerk, Fifth Judicial Circuit, Edgar County

**STATE OF ILLINOIS
FOR THE FIFTH JUDICIAL CIRCUIT
EDGAR COUNTY, PARIS, ILLINOIS**

**AMENDED ADMINISTRATIVE ORDER 2020-1
TEMPORARY ORDER – COVID-19- Notice to Appear**

With respect to any warrants issued in relation to misdemeanor, traffic offenses or civil cases except for offenses for domestic battery, violation of an order of protection or driving under the influence, it is hereby administratively ordered that law enforcement may satisfy the obligation of the warrant by issuing the defendant/party a notice to appear.

This order remains in effect until further order of the court. The court will continue to review and adjust the order as necessary.

Dated this 25 day of March, 2020

Steven L. Garst

STEVEN L. GARST, Presiding Judge

COURTHOUSE PROCEDURE FOR COVID-19 CORONAVIRUS

The Edgar County Circuit Court will continue to be operating but will take all reasonable measures to minimize personal contact to prevent the spread of the COVID-19 Coronavirus. While keeping the Court operational and available to the community, all proceedings must be consistent with public health as well as any further directives from Federal, State and Local Health Advisories.

Further the Court System is subject to the following terms:

(1) A Judge will be available in person to hear all matters determined by the Court as emergencies.

(2) Bail hearings will be conducted on the schedule previously set.

(3) If a matter is continued, the litigant and his or her attorney shall receive an amended notice in the mail upon rescheduling the case as provided below. Litigants are directed to insure that their mailing address is updated and current through the Circuit Clerk's Office.

(4) **Criminal Division** – (a) All Traffic, Criminal Misdemeanors, Driving Under the Influence, Conservation Violation, and Ordinance Violation cases are continued to a date to be set by the Court and notice will be sent to the last known address of each defendant. Litigants are encouraged to also check on Judici with the local Circuit Clerk's Office for their rescheduled court dates. Any motion involving a Statutory Summary Suspension remains as set. All matters with individuals in custody shall remain as set. (b) Plea agreements for any of the above cases or felonies will be scheduled as requested. Any plea previously set for hearing will remain as set. (c) Criminal Felony cases will remain as scheduled (Bond hearings, appointment of counsel, Preliminary hearing and Arraignment). Continuances may be given for felony pre-trials with agreement of the State's Attorney's Office and defense counsel. If a Defendant is not represented, a continuance of a felony pre-trial may be entered and notice will be sent to the defendant at his last known address. (d) Jury Trials will continue as scheduled for those defendants in custody or who have filed a speedy jury demand.

(5) **Juvenile matters** – Juvenile temporary custody (shelter care), Juvenile detention hearings, Juvenile Adjudicatory and Dispositional hearings shall remain as set. Any other juvenile cases shall be continued and notice will be sent.

(6) **Civil** – including Dissolution, Family, Law, Chancery, Miscellaneous Remedy, Small Claims and other civil cases not previously specified. Matters determined by the Court as emergencies will be heard in person or by telephone conference. Discovery in civil matters will continue as scheduled. All cases,

including motion and pleadings, may continue to be filed in a manner consistent with the Supreme Court Rules.

All other matters shall be postponed and rescheduled provided, however, that the Court has the discretion to conduct such hearings in person or via telephone and if so, will advise the attorneys and litigants accordingly.

(7) **Protective Orders** – All Emergency and Plenary Orders of Protection, Civil No Contact Orders and No Stalking Orders will continue to be schedule and heard.

(8) **E-filing** – All persons are encouraged to file all pleadings, petitions and motions by electronic filing through the Office of the Circuit Clerk.

(9) **Payment of Fines and Costs** – People may go to the Circuit Clerk's Office during regularly scheduled time to pay Fines & Costs.

(10) **Marriages** – Any marriage that is previously been scheduled will be held at the scheduled time. The Court will continue to schedule new marriages but all marriages will proceed only with the couple being married present. There shall be no guests.

(11) **Jurors** – Efforts have been made to reduce the need for jurors. (All April Jury settings have been continued). In the event that jurors are needed, they will be notified by the Circuit Clerk's Office. If any juror is ill (flu-like symptoms), they shall call the Circuit Clerk's Office and they will be excused.

(12) **Emergencies** – Matters determined by the Court as emergencies will be heard in person or by telephone conference.

(13) **Other** – Non essential gatherings, meetings and travel are canceled.

Applicable to all Proceedings – All litigants and parties are to prohibit any family members, friends or children to attend unless they are necessary for the court appearance, or they have obtained a waiver for them to attend from the Court Administrator.

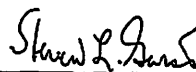
The following individuals should not enter the Courthouse and their appearance in Court will be excused if:

- Have been in any of the following countries within the last 21 days; China, South Korea, Italy, Japan, Iran or
- Reside or have close contact with anyone who has been in one of those countries listed above within the last 21 says; or

- Have been directed to quarantine, isolate or self-monitor at home for the coronavirus by any medical provider; or
- Have been diagnosed with, or have had close contact with anyone diagnosed with, COVID-19; or
- Have flu-like symptoms including, fever, coughing, sneezing, or shortness of breath

If you are an attorney or litigant and you have a scheduled case or are otherwise required to appear at the courthouse in connection with a court case, but an appearance would be excused because of the health or travel restrictions that have been established, please contact the Court Administration at 217/466-7473 to seek a waiver and to reschedule the hearing. If you are unable to appear at a court hearing under these circumstances, and your hearing has not been postponed, you may call the Circuit Clerk's Office or the Court Administrator to have the hearing rescheduled. .

The Court may issue further orders regarding this matter as necessary to address the circumstances arising from this pandemic.



STEVEN L. GARST, Presiding Judge

IN THE CIRCUIT COURT
FOR THE FIFTH JUDICIAL CIRCUIT OF ILLINOIS
COLES COUNTY, CHARLESTON, ILLINOIS

FILED
MAR 17 2020
Melissa Hurst
Circuit Clerk COLES COUNTY, ILLINOIS

ADMINISTRATIVE ORDER NO. 2020-2

WHEREAS, Coles County is experiencing a COVID-19 pandemic; and

WHEREAS, the Presiding Judge of Coles County has the authority and control over the daily operations of the Coles County Court Services Department which includes the Pretrial Services, Juvenile Probation, Adult Probation, and Problem-Solving Courts.

WHEREAS, the Administrative Office of the Illinois Courts (AOIC) has given the authority, through an Administrative Order, to probation and court services departments to modify their current operations as a result of COVID-19; and

WHEREAS, in an effort to limit the spread of illness, due to the COVID-19 pandemic, for the health and welfare of all Coles County Court Services Department's employees and the clients that they serve, the Coles County Court Services Department will be implementing the following changes to operations until further notice.

Contact with low, low moderate, moderate, and high risk probationers will be conducted by phone.

High risk probationers may be allowed to report to the office one time per month in the office for March and April. The remainder of their contacts will be by phone or at their residence.

Home contacts are continuing according to current policy. Officers are not to enter the residence and should practice social distancing. Officers are also not to enter apartment buildings that have common hallways or entrances.

Color call drug testing is halted for standard probation and Pre-trial cases.

Drug testing for Drug Court will continue but is reduced by 50% through May 1st.

Drug Court contacts will continue according to policy however they will take place by phone or video chat.

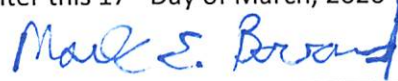
DNA testing will be halted for non-emergency cases. Sex offense cases, transfer-out, and conditional discharge cases will need to be done. However, the offender will complete the swab themselves.

All individuals who are ordered by the court to report to Court Services upon disposition of a case will be seen. All intakes will be seen per current policy.

WHEREAS, the Director of Coles County Court Services will review the operations of the department on a daily basis and will make the necessary adjustments to the operations and inform the Presiding Judge and AOIC.

NOW THEREFORE, IT IS HEREBY ORDERED, that the Coles County Court Services Department will be implementing the above changes to their operations until further notice.

Enter this 17th Day of March, 2020



Mark E. Bovard, Presiding Judge of Coles County

FILED
MAR 23 2020

ADMINISTRATIVE ORDER NO.

20-CA-4

Melissa Hurst
Circuit Clerk COLES COUNTY, ILLINOIS

1. Except for preliminary and bond hearings, all hearings docketed for felony cases through April 7, 2020 are vacated.
2. The hearings scheduled on the biweekly call of felony cases are rescheduled as follows:
 - A. The cases set on March 26, 2020 are continued to May 21, 2020.
 - B. The cases set on March 30, 2020 are continued to May 26, 2020.
 - C. The cases set on April 2, 2020 are continued to May 28, 2020.
 - D. The cases set on April 6, 2020 are continued to June 1, 2020.
3. The other hearings may be rescheduled through Court Administration or the judge presiding over the cases.
4. Bond Court shall be conducted on the following days: Sunday at 8:30 a.m. and on Monday, Wednesday, Thursday, and Friday at 1:00 p.m.
5. Preliminary and other bond hearings shall be conducted on the following days: Monday and Thursday at 1:00 p.m. In the event of a planned waiver of a preliminary hearing, the attorney for the defendant shall notify the attorney for the state, who shall excuse the testifying witness from appearing.
6. Emergency hearings may be conducted after the completion of the preliminary and bond hearings if approved by the judge presiding over the cases.

Entered 23rd Day of March, 2020
Mark E. Board
MARK E. BOARD, Presiding Judge

IN THE CIRCUIT COURT
FOR THE FIFTH JUDICIAL CIRCUIT
COLES COUNTY, CHARLESTON, ILLINOIS

FILED
MAR 24 2020

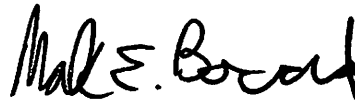
Melissa Hurst
Circuit Clerk COLES COUNTY, ILLINOIS

ADMINISTRATIVE ORDER NO. 2020-CA-5
TEMPORARY ORDER – COVID 19 – Notice to Appear

With respect to any warrants issued in relation to misdemeanor or traffic offenses except offenses for domestic battery and violation of an order of protection, it is hereby administratively ordered that law enforcement may satisfy the obligation of the warrant by issuing the defendant a notice to appear.

This order remains in effect until further order of the court. The court will continue to review and adjust the order as necessary.

DATED, this ~~25th~~^{24th} day of March, 2020.



Mark E. Bovard, Presiding Judge

PRESS RELEASE

Coles County Courthouse Procedures for COVID-19 Coronavirus

The Coles County Courts of the 5th Judicial Circuit will continue to be operating but at a reduced capacity performing only essential functions beginning Tuesday, March 17, 2020 and continuing until further order of the Court. The Coles County Courts will take all reasonable measures to minimize personal contact to prevent the spread of the COVID-19 coronavirus. While keeping the courts operational and available to the community, all proceedings must be consistent with public health as well as any further policy directives from federal, state and local public health advisories.

Until further notice, the following Coles County cases and court proceedings are **postponed**:

- Civil Jury Trials
- Traffic cases (TR, DT)
- Misdemeanor cases (CM)
- Probate (P)
- Small Claims (SC)
- Family Court (F,D)
- Child Support
- Law magistrate (LM, L)
- Juvenile cases (except as outlined below)
- Marriages

Parties to the above pending cases who have current court dates set in the next 30 days will be excused from appearing in Court. Attorneys in many civil cases may contact the Court for the purpose of conducting status hearings via telephone.

Each party litigant shall receive an amended notice in the mail upon rescheduling. Litigants are directed to ensure that their mailing address is updated and current. Upon rescheduling, parties may check their new court dates by accessing www.judici.com for Coles County, or, by contacting the Coles County Circuit Clerk's office by phone at (217) 348-0516.

Emergency matters in the above category cases may be scheduled on a case-by-case basis at the discretion of the presiding judge of that case. Individuals shall contact Coles County Court Administration at (217) 348-0538 for purposes of scheduling emergency matters.

The following court proceedings **will be held** as scheduled, with appearances required for all litigants unless travel or health appearance excuses apply, or, the presiding judge of that case excuses a party's appearance (see below):

- All criminal matters with individuals in-custody
 - Criminal felony matters
- Juvenile temporary custody (shelter care)
- Juvenile detention hearings

- Juvenile Adjudicatory and Dispositional Hearings
- Petitions for Emergency Orders of Protection
- Hearings for Plenary Orders of Protection
- Emergency hearings on family matters (D and F cases) as scheduled by the Court
- Mental Health Hearings

In conjunction with IDPH guidelines, **the following individuals should not enter the courthouse and their appearance in court will be excused if they:**

- Have been in any of the following countries with the last 21 days: China, South Korea, Italy, Japan, Iran, or
- Reside or have close contact with anyone who has been in one of those countries listed above within the last 21 days; or
- Have been directed to quarantine, isolate or self-monitor at home for the coronavirus by any medical provider; or
- Have been diagnosed with, or have had close contact with anyone diagnosed with, COVID-19; or
- Have flu-like symptoms including, fever, coughing, sneezing, or shortness of breath

If you are an attorney or litigant and you have a scheduled case or are otherwise required to appear at the courthouse in connection with a court case, but an appearance would be excused because of the health or travel restrictions that have been established, please contact Court Administration at (217) 348-0538 to seek a waiver. If you are unable to appear at a court hearing under these circumstances, and your hearing has not been postponed, you may call (217) 348-0538 to leave a message that will be reviewed and returned by court administrative staff as promptly as possible.

IN THE CIRCUIT COURT OF THE 5TH JUDICIAL CIRCUIT

CHARLESTON, COLES COUNTY, ILLINOIS

ADMINISTRATIVE ORDER 2020 - 10

Coles County Courthouse Procedures during COVID-19

FILED
APR - 1 2020
Melissa Hurst
Circuit Clerk COLES COUNTY, ILLINOIS

In conjunction with prior orders and guidelines issued by Governor Pritzker and The Illinois Supreme Court, the Coles County Court of the 5th Judicial Circuit will continue to be operating but at a reduced capacity, performing only essential functions in the month of April, 2020, and continuing until further order of the Court. The Coles County Courts will take all reasonable measures to minimize personal contact to prevent the spread of the COVID-19 coronavirus. While keeping the courts operational and available to the community, all proceedings must be consistent with public health as well as any further policy directives from federal, state and local public health advisories.

Until further notice, the following Coles County cases and court proceedings scheduled in the month of April, 2020, are **postponed unless otherwise noted herein or approved by the judge presiding on said case:**

- All Jury Trials *
- Traffic and DUI cases (TR, DT)
- Misdemeanor cases (CM)
- Probate (P)
- Small Claims (SC)
- Family Court (F,D)
- Child Support (CS)
- Law magistrate (LM, L)
- Juvenile cases (except as outlined below)
- Marriages
- Chancery (CH)
- Ordinance Violations (OV)
- Criminal Felony (CF): Except for preliminary hearings and bond hearings, all hearings docketed for felony cases through April 30, 2020, are vacated. The hearings scheduled on the bi-weekly call of felony cases (Monday/Thursday) are rescheduled as follows:

April 9 to June 4 April 13 to June 8 April 16 to June 11

April 20 to June 15 April 23 to June 18 April 27 to June 22

April 30 to June 25

These cases are reset to the same time/hour as originally set.

Other felony hearings may be rescheduled through Court Administration or the judge presiding over said case. Emergency hearings may be conducted after the completion of the preliminary and bond hearings if approved by the judge presiding over cases.

- ***An Order of the Illinois Supreme Court was entered on March 20, 2020, allowing the Chief Judge of each circuit to continue all trials, including in-custody trials, for the next 60 days and until further order of the Illinois Supreme Court without the continuance being attributable to the State or the Defendant for purposes of Section 103-5 of the Code of Criminal Procedure of 1963 (725 ILCS 5/103-5); Therefore: all civil and criminal jury trials in Coles County are continued until further Order of the Illinois Supreme Court and the Fifth Judicial Circuit without this delay being attributed to the State or the Defendant.**

Parties to the above pending cases who have current court dates set in the month of April, 2020 will be excused from appearing in Court. Attorneys in many civil cases may contact the Court for the purpose of conducting status hearings via telephone.

Each party litigant may receive an amended notice in the mail upon rescheduling. Litigants are directed to ensure that their mailing address is updated and current. Upon rescheduling, parties may check their new court dates by accessing www.judici.com for Coles County, or, by contacting the Coles County Circuit Clerk's office by phone at (217) 348-0516. Parties in civil cases may reschedule their case(s) through the Circuit Clerk's office.

Emergency or time sensitive matters in the above category cases may be scheduled on a case-by-case basis at the discretion of the presiding judge of that case. Individuals shall contact Coles County Court Administration at (217) 348-0538 for purposes of scheduling emergency matters.

The following court proceedings will be held as scheduled, with appearances required for all litigants unless travel or health appearance excuses apply, or, the presiding judge of that case excuses a party's appearance (see below):

- **All criminal matters with individuals in-custody including bond court and preliminary hearings. Bond court shall be conducted on the following days: Sunday at 8:30 am; Monday, Wednesday, Thursday and Friday at 1:00 pm. Preliminary and other bond hearings shall be conducted on Mondays and Thursdays at 1:00 pm. In the event of a planned waiver of a preliminary hearing, the defense attorney shall notify the state's attorney who shall excuse the testifying witness(es) from appearing.**
- **Felony and Misdemeanor Probation Progress hearings**
- **Juvenile temporary custody (shelter care)**
- **Juvenile detention hearings**
- **Juvenile Adjudicatory and Dispositional Hearings**
- **Petitions for Emergency Orders of Protection**
- **Hearings for Plenary Orders of Protection**
- **Emergency hearings on family matters (D and F cases) as scheduled by the Court**
- **Mental Health Hearings**

The court in its discretion may conduct any of these hearings via audio (phone) or audio-visual technology if available and practical, to include the taking of evidence and testimony.

In conjunction with IDPH guidelines, the following individuals should not enter the courthouse and their appearance in court will be excused if they:

- **Have been in any of the following countries with the last 21 days: China, South Korea, Italy, Japan, Iran, or**
- **Reside or have close contact with anyone who has been in one of those countries listed above within the last 21 days; or**
- **Have been directed to quarantine, isolate or self-monitor at home for the coronavirus by any medical provider; or**
- **Have been diagnosed with, or have had close contact with anyone diagnosed with, COVID-19; or**
- **Have flu-like symptoms including, fever, coughing, sneezing, or shortness of breath**

If you are an attorney or litigant and you have a scheduled case or are otherwise required to appear at the courthouse in connection with a court case, but an appearance would be excused because of the health or travel restrictions that have been established, please contact Court Administration at (217) 348-0538 to seek a waiver. If you are unable to appear at a court hearing under these circumstances, and your hearing has not been postponed, you may call (217) 348-0538 to leave a message that will be reviewed and returned by court administrative staff as promptly as possible.

Parties may still file court documents electronically and in the Coles County Circuit Clerk's Office. In addition, parties can make payments on child support, court fines and costs at the Circuit Clerk's office, at the courthouse drop box or online.

ENTERED THIS 1st DAY OF APRIL, 2020

Mark E. Bovard

Mark E. Bovard, Presiding Judge of Coles County

FILED
APR 28 2020

Melissa Hurst
Circuit Clerk COLES COUNTY, ILLINOIS

IN THE CIRCUIT COURT OF THE 5TH JUDICIAL CIRCUIT

CHARLESTON, COLES COUNTY, ILLINOIS

ADMINISTRATIVE ORDER 2020 - 7

Coles County Courthouse Procedures during COVID-19 (May, 2020)

In conjunction with prior orders and guidelines issued by Governor Pritzker and The Illinois Supreme Court, the Coles County Court of the 5th Judicial Circuit will continue to be operating but at a reduced capacity, performing only essential functions in the month of May, 2020, and continuing until further order of the Court. The Coles County Courts will take all reasonable measures to minimize personal contact to prevent the spread of the COVID-19 coronavirus. While keeping the courts operational and available to the community, all proceedings must be consistent with public health as well as any further policy directives from federal, state and local public health advisories.

Until further notice, the following Coles County cases and court proceedings scheduled in the month of May, 2020, are postponed unless otherwise noted herein or approved by the judge presiding on said case:

- All Jury Trials *
- Traffic and DUI cases (TR, DT)
- Misdemeanor cases (CM)
- Probate (P)
- Small Claims (SC)
- Family Court (F,D)
- Child Support (CS)
- Law magistrate (LM, L)
- Juvenile cases (except as outlined below)
- Marriages • Chancery (CH) • Ordinance Violations (OV)
- Criminal Felony (CF): Except for preliminary hearings and bond hearings, all hearings docketed for felony cases through May 31, 2020, are vacated. The hearings scheduled on the biweekly call of felony cases (Monday/Thursday) are rescheduled as follows:

May 4 to June 29 May 7 to July 2 May 11 to July 6

May 14 to July 9 May 18 to July 13 May 21 to July 16

May 26 to July 20 May 28 to July 23

These felony cases are reset to the same time/hour as originally set.

Other felony hearings may be rescheduled through Court Administration or the judge presiding over said case. Emergency hearings may be conducted after the completion of the preliminary and bond hearings if approved by the judge presiding over cases.

***An Order of the Illinois Supreme Court was entered on April 7, 2020, (supplementing a March 20th Order) allowing the Chief Judge of each circuit to continue all trials, including in-custody trials until further order of the Illinois Supreme Court without the continuance being attributable to the State or the Defendant for purposes of Section 103-5 of the code of Criminal Procedure of 1963 (725 LCS 5/103-5); Therefore: all civil and criminal jury trials in Coles County are continued until further Order of the Illinois Supreme Court and the Fifth Judicial Circuit without this delay being attributed to the State or the Defendant.**

Parties to the above pending cases who have current court dates set in the month of May, 2020 will be excused from appearing in Court. Attorneys in many civil cases may contact the Court for the purpose of conducting status hearings via telephone.

Each party litigant may receive an amended notice in the mail upon rescheduling. Litigants are directed to ensure that their mailing address is updated and current. Upon rescheduling, parties may check their new court dates by accessing www.judici.com for Coles County, or, by contacting the Coles County Circuit Clerk's office by phone at (217) 348-0516. Parties in civil cases may reschedule their case(s) through the Circuit Clerk's office.

Emergency or time sensitive matters in the above category cases may be scheduled on a case-by-case basis at the discretion of the presiding judge of that case. Individuals shall contact Coles County Court Administration at (217) 348-0538 for purposes of scheduling emergency matters.

The following court proceedings will be held as scheduled, with appearances required for all litigants unless travel or health appearance excuses apply, or, the presiding judge of that case excuses a party's appearance (see below):

- **All criminal matters with individuals in-custody including bond court and preliminary hearings.**

Bond court shall be conducted on the following days: Sunday at 8:30 am; Monday, Wednesday, Thursday and Friday at 1 pm. Preliminary and other bond hearings shall be conducted on Mondays and Thursdays at 1 pm. In the event of a planned waiver of a preliminary hearing, the defense attorney shall notify the state's attorney who shall excuse the testifying witness(es) from appearing.

- **Felony and Misdemeanor Probation Progress hearings**
- **Juvenile temporary custody (shelter care)**
- **Juvenile detention hearings**
- **Juvenile Adjudicatory and Dispositional Hearings**
- **Petitions for Emergency Orders of Protection**
- **Hearings for Plenary Orders of Protection**
- **Emergency hearings on family matters (D and F cases) as scheduled by the Court**
- **Mental Health Hearings**

The court in its discretion may conduct any of these hearings via audio (phone) or audiovisual technology if available and practical, to include the taking of evidence and testimony.

In conjunction with IDPH guidelines, the following individuals should not enter the courthouse and their appearance in court will be excused if they:

- Have been directed to quarantine, isolate or self-monitor at home for the coronavirus by any medical provider; or
- Have been diagnosed with, or have had close contact with anyone diagnosed with, COVID-19; or
- Have flu-like symptoms including, fever, coughing, sneezing, or shortness of breath
- Have been in any of the following countries with the last 21 days: China, South Korea, Italy, Japan, Iran, or
- Reside or have close contact with anyone who has been in one of those countries listed above within the last 21 days; or

Any individual present in the Coles County Courthouse must follow current social distancing guidelines, and, must wear a mask or other acceptable facial covering. Only the parties to a case will be allowed in the courtroom unless approved by the judge, so parties should not bring friends or family to court with them.

If you are an attorney or litigant and you have a scheduled case or are otherwise required to appear at the courthouse in connection with a court case, but an appearance would be excused because of the health or travel restrictions that have been established, please contact Court Administration at (217) 348-0538 to seek a waiver. If you are unable to appear at a court hearing under these circumstances, and your hearing has not been postponed, you may call (217) 348-0538 to leave a message that will be reviewed and returned by court administrative staff as promptly as possible.

Parties may still file court documents electronically and in the Coles County Circuit Clerk's Office. In addition, parties can make payments on child support, court fines and costs at the Circuit Clerk's office, at the courthouse drop box or online.

Entered this 28th Day of April, 2020



Mark E. Bovard, Presiding Judge

COLES COUNTY CIRCUIT COURTS
NOTICE REGARDING MAY, 2020, COURT HEARINGS

In conjunction with prior orders and guidelines issued by Governor Pritzker and the Illinois Supreme Court, the Coles County Circuit Court will continue to be operating but at a reduced capacity, performing only essential functions in the month of May, 2020. The Coles County Courts will take all reasonable measures to minimize personal contact to prevent the spread of the COVID-19 coronavirus. While keeping the courts operational and available to the community, all proceedings must be consistent with public health.

If you have a traffic or DUI case pending and it is currently scheduled in the month of May, 2020, your case will be rescheduled and your appearance is excused. You can check your new court date by going to www.judici.com or by calling the circuit clerk's office at (217) 348-0516.

If you have a misdemeanor or felony case pending and it is currently scheduled in the month of May, 2020, your case will likely be rescheduled and your appearance is excused unless you receive other notice from the Court or your attorney. You can check your new court date by going to www.judici.com, by contacting your attorney, or by calling the circuit clerk's office at (217) 348-0516.

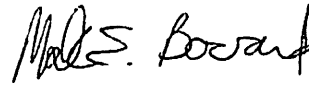
All small claims, LM and landlord tenant cases for May, 2020, are vacated. Party plaintiff's may obtain a new court date from the circuit clerk's office, and, should then send notice to the defendant.

All other matters can be scheduled through the circuit clerk or court administration (217) 348-0538, with any settings being made at the discretion of the judge presiding on said case.

PARTIES TO ALL CASES ARE STRONGLY ENCOURAGED TO CHECK THE STATUS OF THEIR COURT CASE, AND, A NEW COURT DATE/TIME BY GOING TO WWW.JUDICI.COM FOR COLES COUNTY, AND, THEN TYPE IN THEIR NAME.

4-28-2020

DATE



Mark E. Bovard, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

ADMINISTRATIVE ORDER NO. 2020-1

RE

COURT OPERATIONS AND THE COVID-19 PANDEMIC

Whereas, consistent with the Centers for Disease Control and Prevention’s directives to avoid large gatherings and practice “social distancing,” the Illinois Supreme Court has cautioned that non-essential in-person court proceedings pose a risk to participants, court staff, and the public due to the 2019 Novel Coronavirus [COVID-19] pandemic. Circuit courts have been authorized to avoid this risk by restricting access to courthouses, rescheduling court hearings to a later date, especially jury trials and large docket calls, or, alternatively, by holding proceedings via telephone or video remote appearance where possible;

Whereas, the Rita B. Garman Vermilion County Courthouse performs essential governmental and judicial functions and operations, and, accordingly, must remain open for business, but with exceptions, limitations, and restrictions. The judiciary continues to monitor state and local responses to COVID-19 and follows guidance provided by state and local public health agencies and the CDC;

Whereas, although the present risk level in our area remains low, health care professionals have advised the judiciary that all persons, including courthouse staff and patrons should all minimize contact to prevent the spread of COVID-19;

Whereas, essential proceedings, such as in-custody criminal proceedings, juvenile temporary custody hearings, temporary restraining orders/temporary injunctions, juvenile detention hearings, domestic violence protective orders, and certain mental health proceedings, must occur, but in a manner consistent with a policy of mitigating the spread and impact of COVID-19;

Whereas, out of an abundance of caution, in an effort to be proactive, and after consulting with local health agency personnel, the judges of Vermilion County in the Fifth Judicial Circuit of Illinois have directed that measures be taken to minimize potential exposure to COVID-19, while still attending to the court’s core responsibilities. These measures are intended to balance health and safety concerns with the need to continue to provide essential services to the citizens of the County. These protocols restrict access to the courthouse; incorporate the use of videoconferencing and teleconferencing to minimize contact; follow social distancing practices; and temporarily suspend some non-essential court functions; and

Whereas, the Presiding Circuit Judge for Vermilion County has general administrative authority over the dockets of the circuit court and authority to enter orders affecting the

general scheduling of cases within the County pursuant to authority granted by the Chief Circuit Judge under Supreme Court Rule 21(b).

NOW, THEREFORE, IT IS ORDERED:

Preamble: The health and welfare of all courthouse employees and patrons is of principal priority, so too is the judiciary's responsibility to the community at large to minimize in-person contact in an effort to impede the spread of COVID-19. The rapidly changing circumstances of the virus present challenges to the court's normal operating procedures. The judiciary will continue to closely monitor the local circumstances pertaining to the virus, looking at all of the ways in which it might alter procedures to minimize risk while still attending to the court's responsibilities. The judges appreciate the cooperation and patience of the public as we work to implement these changes in procedure. Updates and/or modifications to the provisions of this administrative order shall be made as needed. As more information becomes available or if there are additional changes to court operations, the public will be advised as soon as possible.

Effective Date: This administrative order is effective March 18, 2020 and its precautionary measures shall remain in effect through April 17, 2020, unless extended by further order of the court.

General Restrictions upon Entry into Courthouse: These restrictions will remain in place until further notice.

- If a person has traveled to China, Italy, Iran, Japan, or South Korea (or any other place to which travel restrictions have been placed by agencies of the federal government) within the last 21 days; resides or has had close contact with someone who has traveled to one of these areas within the last 21 days; has been asked to self-quarantine by any hospital, clinic, physician, or health agency; or has been diagnosed with, has had contact with, anyone who has been diagnosed with COVID-19; or has flu-like symptoms including fever, cough, or shortness of breath, he/she must not enter the courthouse. Instead, he/she should telephone the Court Administrator at (217) 554-7830 for instructions.
- If the affected person is an attorney or self-represented litigant scheduled to appear before the Court, he/she must notify the Court Administrator, preferably prior to the date of appearance, so that appropriate safeguard measures may be taken.
- A Notice advising the public of these restrictions shall be posted at the entrance to the courthouse and upon the County's website, in a form substantially as that attached hereto.

- The Court strongly encourages litigants not to bring family or friends to court appearances in any case -- civil, criminal, family, juvenile, etc. The courtrooms remain open to the public to the extent required by law, but judges are authorized, and will likely enforce a limit upon the number of persons who may be present and observe proceedings from the public gallery areas; and the limits may be fewer than the capacity of the courtrooms in order to comply with recommended social distancing standards.

- Courthouse patrons observed coughing or sneezing may be asked to wear a mask, which the court will provide if sufficient supplies are available. Such a request must be honored, or the person may be removed from the courthouse.

Courthouse Environment:

- Facility crews shall conduct regular cleanings with an emphasis on disinfecting first-touch areas such as railings, doors knobs, counters, and areas inside elevators and restrooms.

- Hand sanitizer shall be provided throughout the courthouse.

Scheduling and Management of Cases:

- A judge will be available during all regular business hours to hear all matters determined by the court as emergencies and/or essential.

- **Until further notice, all hearings in the following categories of cases are continued and held in abeyance by the judges presiding over them, without the necessity of either party filing a motion to continue, and the parties are directed not to appear:**

- Civil (L), including Jury Trials
- Law Magistrate (LM)
- Small Claims (SC)
- Miscellaneous Remedy (MR), including Expungements
- Probate (P)
- Chancery (CH)
- Adoption (AD)
- Domestic Relations and Family (F, D)
- Child Support (F)
- Tax (TX)
- Traffic (TR, DT)
- Misdemeanor (CM)
- Conservation Violation (CV)
- Ordinance Violation (OV)
- Juvenile Abuse, Neglect, and Dependency (JA) (except as outlined below)
- Juvenile Delinquency (JD) (except as outlined below)

- This administrative order suspends and continues, during the stay, any and all events and deadlines (with the exception of deadlines concerning any appeal) in the affected cases, including but not limited to any scheduled proceedings, hearings, and/or pleading dates (with the exception of dates affected by any statute of limitation).
- Discovery in civil matters will continue as scheduled.
- Pleadings in all civil cases, including motions and agreed orders, may continue to be E-filed in the manners consistent with Supreme Court Rules.
- All hearings in cases listed above are continued to a date to be authorized by the judge presiding over the division and notice sent to the last known address of each party. In civil cases, the new date shall be coordinated by counsel and/or self-represented litigants through the Court Administrator or Circuit Clerk pursuant to local rule. Each party litigant shall receive an amended notice by mail upon rescheduling. Litigants are directed to ensure that their mailing address on file with the Circuit Clerk is updated and current. Attorneys and litigants should also monitor cases rescheduled on the County's website: www.vercountv.org.
- Notices in civil matters shall be prepared and served by the plaintiff/petitioner. Notices in the traffic/misdemeanor division shall be prepared and served by the Circuit Clerk. Notices in child support cases filed by the State shall be prepared and served by the Attorney General.
- The foregoing notwithstanding, the judge presiding over a case has the discretion to conduct hearings via telephone conferencing in lieu of postponement/continuance and will advise attorneys and self-represented litigants accordingly.
- At the discretion of the presiding judge, **Specialty Court** hearings and/or treatment related group meetings may be, but need not be, continued to a date to be set by the presiding judge without ramifications, or may be relocated to larger areas within the courthouse to accommodate social distancing. If such hearings are postponed, the weekly staffing may be conducted in person or by telephone conferencing where available.
- Matters determined by the judge presiding over the division to be **emergencies** will be heard in-person or by telephone conference on a case-by-case basis. Attorneys and self-represented litigants should contact the Court Administrator at (217) 554-7830 for purposes of requesting the scheduling of an emergency matter.
- **The following court proceedings will be held as scheduled, with appearances expected for all litigants, unless the travel or health appearance restrictions apply (see above), all of which are deemed "essential matters":**

- All bail and bond review hearings and arraignments
- Hearings related to violations of supervision and probation for in-custody defendants
- Subpoena Returns for in-custody defendants
- Other criminal law matters with the defendant in-custody at the discretion of the presiding judge
- Criminal Felony jury trials for defendants in custody and/or who have filed speedy trial demands
- Grand jury proceedings
- Motions involving Statutory Summary Suspension
- Juvenile Abuse, Neglect, and Dependency (JA) shelter care hearings
- Juvenile Delinquency (JD) detention hearings
- Juvenile Delinquency (JD) adjudicatory hearings for in-custody minors
- Mental Health hearings
- Petitions for Emergency and Plenary Orders of Protection, Stalking/No-Contact Orders, or Civil No-Contact Orders (OP)
- Emergency hearings on family matters (D and F) as scheduled by the Court Administrator after approval of the judge presiding over the division

Sunday/Holiday Bond Court: Sunday/Holiday Bond Court hearings will be conducted remotely through use of the court's video conferencing system.

Docket Management:

- Transfer practices for persons held in custody in the Public Safety Building will be reviewed and the court will utilize video conferencing for proceedings for which the defendant's appearance is non-essential.
- Essential matter proceedings shall occur in a manner consistent with a policy of mitigating the impact of COVID-19.
- Attorneys and self-represented litigants are encouraged to use the E-file system to submit uncontested proposed orders.
- During all proceedings, counsel and parties shall remain seated at counsel table and maintain a safe distance between themselves, other counsel, and courtroom personnel at all times, unless otherwise allowed by the judge presiding over the hearing.
- Attorneys or litigants who are unable to be present in courtrooms may be able to appear remotely through use of the court's telephonic system, with the permission of the judge presiding over the hearing. To schedule such an appearance through this system, attorneys and litigants should call the Court Administrator at (217) 554-7830.
- If a litigant has an essential matter scheduled and begins to feel ill, he/she should contact the opposing party or attorney to explore an agreed continuance. If there is no

agreement, the litigant should contact the Court Administrator or Circuit Clerk's office to advise of their medical condition. Judges will consider on a case-by-case basis a request for a continuance of the hearing date. It is recommended that such requests be supported by medical documentation of the medical condition.

Plea Hearings: Plea agreements may be considered by the judge presiding over the division upon request. Attorneys are encouraged to schedule, through the Court Administrator or Circuit Clerk, plea hearings, particularly for in-custody defendants.

Appeal Rights/Notices: The parties to both civil and criminal cases are cautioned that nothing contained in this administrative order affects the rights to or deadlines concerning an appeal from any decision of the court. That is, the deadlines for filing a notice of appeal remain in place and must be followed to preserve appellate rights.

Statutes of Limitations: The parties to both civil and criminal cases are cautioned that nothing contained in this administrative order affects the rights to or deadlines concerning an applicable statute of limitation. That is, the deadlines for filing an initial pleading remain in place and must be followed to preserve the cause of action.

Jury Service: Trial by jury is a constitutional right, and as such, the court system cannot function without juries. The court shall, however, minimize the need for jurors to be summoned to the courthouse. While some jurors will still be summoned, reducing the numbers summoned will create a less congested environment and increase the personal space available for summoned jurors.

- All civil jury trials scheduled to begin prior to April 20, 2020 are continued by order of the court. Counsel shall coordinate new trial dates through the Court Administrator.
- All criminal jury trials scheduled to begin prior to April 20, 2020, and in which the defendant is not in custody and no speedy trial demand has been filed, are continued by order of the court. Counsel shall coordinate new trial dates through the Court Administrator.
- A juror summoned for jury service, who is experiencing acute respiratory illness symptoms (cough, shortness of breath, headaches), flu-like symptoms, fever, or are coughing or sneezing, should contact the Jury Commission Coordinator on weekdays between 8:30 a.m. and 4:30 p.m. at (217) 554-7845 and report these symptoms. Jury duty service will be deferred to a later date.

Traffic Tickets: The public should be reminded that certain traffic tickets may still be paid by mail, online, or at the Circuit Clerk's window. For more information, the public should call: (217) 554-7720.

Employees:

- All courthouse employees are encouraged to wash their hands often with soap and water for at least 20 seconds; avoid touching their eyes, nose and mouth with unwashed hands; stay home when sick; avoid close contact with people who are sick; and clean and disinfect frequently touched surfaces and objects.

- The court's directive to its employees is: "If you are sick, stay home!" However, the court realizes that honoring that request may be difficult if an employee has limited sick time. The County is formulating policies to soften the blow for employees affected by the COVID-19 so as to prevent unwell employees from coming to work.

- An employee who reports to work exhibiting symptoms of sickness will be sent home immediately. The employee will not be allowed to return to work until free of fever and other symptoms of illness for at least 24 hours, without the use of fever-reducing or other symptom altering medicines.

Courthouse Events/Travel: All scheduled courthouse trainings, educational events, and all non-essential travel are canceled until further notice.

Adult and Juvenile Probation: Probation Services remains open, with restrictions on in-person contacts.

- A plan has been implemented by the Director of Probation Services to limit in-person contacts and suspend certain large group meetings; a copy of said plan is attached hereto.

- Probationers should contact their probation officer via telephone and follow their directions. Probationers should not appear at the probation office.

State's Attorney Office and Public Defender Office: These offices will remain open but will be subject to the determination of the State's Attorney and the Public Defender regarding face-to-face appointments.


Juvenile Detention: The Detention Center may implement emergency visitation and transport procedures for minors held at the Detention Center in order to minimize potential exposure to COVID-19. Non-essential personnel/visitors may be denied access to the facility to ensure the health and safety of minor detainees and Detention Center staff.

Marriages and Civil Unions: The court will continue to perform marriage and civil union ceremonies in the courthouse. However, only the two individuals being married or joining in a civil union are permitted to attend the ceremony. Additional people, including family and friends, will be denied access to the courthouse, and not allowed to attend the ceremony.

Miscellaneous:

- The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic.
- Many divisions and dockets present unique challenges and issues. The presiding judge in each division is afforded discretion to address issues not covered by this administrative order as he/she deems appropriate under the circumstances, and to enter such orders not inconsistent with the provisions of this administrative order.
- This administrative order shall be posted upon the County's website.
- It is further ordered that this order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the members of the bar and public.
- This Administrative Order is effective *instanter*.

ENTERED this 17th day of March, 2020.



Thomas M. O'Shaughnessy, Presiding Judge

YOU SHOULD NOT ENTER THE COURTHOUSE IF YOU:

- **You have been in China, Italy, Iran, or South Korea within the last 14 days;**
- **You reside or have had close contact with someone who has been in one of these countries within the last 14 days; or**
- **You have been asked to self-quarantine by any hospital, clinic, physician, or health agency; or**
- **You have been diagnosed with, have had contact with, anyone who has been diagnosed with COVID-19; or**
- **You have flu-like symptoms including fever, cough, or shortness of breath.**

Instead, you should immediately call the Court Administrator at 217/ 554-7830 and report your situation for instructions on how to proceed.

If you have a scheduled appearance or were otherwise directed to attend court today, you will not be penalized for your absence provided you call the Court Administrator.

**STATE OF ILLINOIS
VERMILION COUNTY
PROBATION and COURT SERVICES**

Thomas M. Gregory
Director

Jana Arbuckle
Deputy Director

**FIFTH JUDICIAL CIRCUIT
7 N. Vermilion, Fifth Floor - Courthouse
Danville, IL 61832
Phone (217) 554-7900
Fax (217) 554-7938**

Heldl N. Furry
Adult Field Supervisor
Paul J. McKinney
Adult Field Supervisor
Phillip M. Morris
Juvenile Field Supervisor
Brett T. Stine
Special Services Supervisor

March 17, 2020

Due to the COVID-19 Pandemic. Vermilion County Probation will be changing supervision requirements through the months of March and April. This will be reevaluated at the end of April and further direction will be given.

Any person in contact with probation will be preceded by a health and travel screen.

Low Risk Probationers will report by mail or phone through the month of May.

Moderate and Moderate/Low Risk Probationers will report by mail or phone through the Month of May.

High Risk \ High Harm Probationers will report 1 time per month in the office for March and April. Make the remainder of the contacts by phone or at their residence.

High Risk\High Harm Probationers include High Risk, Sex Offender and Domestic Violence offenders.

If you have a Low Risk or Moderate Risk Probationer that is not in compliance meet with your supervisor to determine if he/she needs to report and how he/she needs to report.

Home contacts will go on as planned with one change, DO NOT ENTER a residence. Conduct the contact through the storm door or from the front yard to the porch. DO NOT enter apartment buildings that have common hallways or entrances.

Drug testing will only be conducted on those Probationers that MUST be tested until further notice.

DNA testing will be halted for non-emergency cases. Sex Offense cases, Transfer out, and Conditional Discharge Cases will need to be done. Have the probationer do the DNA test.

Drug testing for DCFS will be halted until further notice.

Those probationers that are required to report for a visit need to be done so in a staggered manner. Appointments need to be done in at a minimum hour apart. We need to follow

Social Distancing and not have numbers of people in the lobby.

We cannot shut down the department. We need to reduce the number on non-essential reports to the department. Intakes, New Referrals, and the like will need to be seen.

You will need to contact your clients and let them know changes to their reporting. This is just a start. Things may change and they may change fast. Please be flexible.

**Thomas Gregory
Director**

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

ADMINISTRATIVE ORDER NO. 2020-2

RE

**TRANSPORTS BY JUVENILE DETENTION CENTER STAFF
DURING THE COVID-19 PANDEMIC**

The Circuit Court for the Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Administrative Order:

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the Vermilion County Juvenile Detention Center pursuant to authority granted by the Chief Circuit Judge under Supreme Court Rule 21(b);

WHEREAS, on March 9, 2020, the Governor declared a State of Emergency throughout the State of Illinois in response to the 2019 Novel Coronavirus (COVID-19) pandemic; and on March 13, 2020, the President of the United States declared the COVID-19 outbreak a national emergency;

WHEREAS, the health and welfare of all Vermilion County Juvenile Detention Center employees and detainees is of principal priority, so too is the court's responsibility to the community at large to minimize in-person contact in an effort to impede the spread of COVID-19; and

WHEREAS, in an effort to avoid the risk of spreading the COVID-19 virus, the Presiding Circuit Judge for Vermilion County considers it to be in the best interests of the health and safety of juveniles detained pursuant to the Juvenile Court Act and in the best interests of the safety of correctional officers and staff supervising juveniles admitted to the Vermilion County Juvenile Detention Center, to restrict access to the Detention Center by suspending until April 30, 2020, all travel, transports, and returns of such juveniles, by Juvenile Detention Center staff, to and from the Detention Center to and from locations outside of Vermilion County.

NOW, THEREFORE, IT IS ORDERED:


1. **Effective Date:** This administrative order is effective March 19, 2020 and its precautionary measures shall remain in effect through April 30, 2020, unless extended by further order of the court.
2. **General Transport Restrictions:** The Director of the Juvenile Detention Center is authorized and directed to suspend all travel, transports, and returns of juveniles, by Juvenile Detention Center staff, to and from the Juvenile Detention Center, to and from any location outside of Vermilion County. Nothing in this administrative order shall be construed as prohibiting personnel from other counties from transporting and returning juvenile detainees to and from the Juvenile Detention Center, nor of prohibiting the Juvenile Detention Center from admitting juveniles who have been so transported and returned from outside Vermilion County to the facility.

3. Medical Screenings: The Director of the Juvenile Detention Center is authorized and directed to develop and approve policies for the medical screening of juveniles presented to the Juvenile Detention Center for admission and/or return to determine the presence of symptoms of the COVID-19 virus, refuse to accept custody of juveniles who exhibit such symptoms, and deny their admission to the facility until such time as they have received medical clearance.

4. Miscellaneous:

- a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
- b. It is further ordered that this order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- c. This Administrative Order is effective *instanter*.

Dated: this 19th day of March, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

ADMINISTRATIVE ORDER NO. 2020-3

RE

**TEMPORARY PROCEDURES RE MISDEMEANOR/TRAFFIC ARRESTS -
NOTICE TO APPEAR IN RESPONSE TO COVID-19 PANDEMIC**

The Circuit Court for the Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Administrative Order:

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and welfare of all Public Safety Building and Courthouse employees, patrons, and detainees, and the community at large, to further minimize in-person contact in an effort to impede the spread of COVID-19, by adopting the following provisions:

NOW, THEREFORE, IT IS ORDERED:

- 1. Effective Date:** This administrative order is effective March 24, 2020 and its provisions shall remain in effect through April 7, 2020, unless extended by further order of the court.
- 2.** The Sheriff is authorized and directed to develop and approve policies for the medical screening of arrestees, whether by service of a warrant or arrest without a warrant, for misdemeanor and traffic offenses to determine the presence of symptoms of the COVID-19 virus.
- 3. Discretion with Respect to Service of Warrants.** With respect to any arrestees taken into custody, by warrant issued or by arrest without a warrant, in relation to misdemeanor or traffic offenses, except the offenses of domestic battery, violation of an order of protection, and driving under the influence, and who have failed the COVID-19 medical screening policies developed by the Sheriff, all law enforcement officers may satisfy the obligation of the warrant or bond by issuing the defendant a notice to appear.
- 4. Miscellaneous:**
 - a.** The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal arrest operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.

- b. It is further ordered that this Administrative Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- c. This Administrative Order is effective *instanter*.

Dated: this 24th day of March, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

AMENDED ADMINISTRATIVE ORDER NO. 2020-4

**TEMPORARY PROCEDURES IN RESPONSE TO COVID-19 PANDEMIC
RE
MISDEMEANOR/TRAFFIC ARRESTS
AND SERVICE OF CIVIL BENCH WARRANTS -
NOTICES TO APPEAR/RECOGNIZANCE**

The Circuit Court for the Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Amended Administrative Order amending Administrative Order 2020-3, entered March 24, 2020:

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and welfare of all Public Safety Building and Courthouse employees, patrons, and detainees, and the community at large, to further minimize in-person contact in an effort to impede the spread of COVID-19, by adopting the following provisions:

NOW, THEREFORE, IT IS ORDERED:

1. The provisions of Administrative Order No 2020-3 are hereby supplemented, and to the extent inconsistent herewith superseded. In all other respects, the provisions of Administrative Order No 2020-3 remain in full force and effect.
2. **Effective Date:** This Amended Administrative Order is effective March 25, 2020 and its provisions shall remain in effect through April 17, 2020, unless extended by further order of the court.
3. The Sheriff is authorized and directed to develop and approve policies for the medical screening of arrestees, whether by service of a warrant or arrest without a warrant for misdemeanor and traffic offenses or by service of a civil bench warrant to determine the presence of symptoms of the COVID-19 virus.
4. **Discretion with Respect to Arrests for Misdemeanor and Traffic Offenses.** With respect to any arrestee taken into custody, by warrant issued or by arrest without a warrant, in relation to misdemeanor or traffic offenses, **except** the offenses of domestic battery, violation of an order of protection, and driving under the influence, and who has failed the COVID-19 medical screening policies developed by the Sheriff, all law enforcement officers may satisfy the obligation of the warrant or bond by issuing the defendant/arrestee a notice to appear, or

alternatively, releasing the defendant/arrestee on a \$1,000 personal recognizance bond without the necessity of appearing before the court.

5. Discretion with Respect to Service of Civil Bench Warrants. With respect to any arrestee taken into custody by a civil bench warrant, regardless of the findings of the Sheriff's medical screening for symptoms of the COVID-19 virus, law enforcement officers may satisfy the obligation of the warrant or bond by issuing the defendant/arrestee a notice to appear.

6. Miscellaneous:

- a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal arrest operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
- b. It is further ordered that this Administrative Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- c. This Administrative Order is effective *instantly*.

Dated: this 25th day of March, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

SUPPLEMENTAL ADMINISTRATIVE ORDER NO. 2020-5

RE

EMERGENCY COURT OPERATIONS DURING THE COVID-19 PANDEMIC

The Circuit Court for the Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Supplemental Administrative Order:

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency*, MR. 30370, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the 2019 Novel Coronavirus [COVID-19] pandemic on judicial operations, while continuing to provide access to justice, and further directed that all non-essential matters and proceedings be continued or, if feasible, conducted remotely;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the Rita B. Garman Vermilion County Courthouse pursuant to authority granted by the Chief Circuit Judge under Supreme Court Rule 21(b);

WHEREAS, on March 17, 2020, pursuant to said authorities, the Presiding Judge of Vermilion County entered Administrative Order No. 2020-1, directing that measures be taken in response to the pandemic. These measures were intended to balance health and safety concerns with the need to continue to provide essential court services to the citizens of the County. These measures restricted access to the Courthouse; incorporated the use of videoconferencing and teleconferencing to minimize contact; followed social distancing practices; and temporarily suspended non-essential court functions;

WHEREAS, on March 20, 2020, to further minimize potential exposure to COVID-19, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency/Impact on Trials*, MR. 30370, authorizing the continuance of all civil and criminal jury trials for sixty (60) days, and suspending speedy trial terms during said time period. On that same day, the Chief Circuit Judge entered an Administrative Order continuing all civil and criminal jury trials within the 5th Judicial Circuit for sixty (60) days, and suspending speedy trial terms during said period;

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order No. 8, ordering and directing all citizens of the State to remain at home or other place of residence unless performing an essential function; and

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and welfare of all courthouse employees and patrons, and the community at large, to further minimize in-person contact in an effort to impede the spread of COVID-19, by amending Administrative Order 2020-1 and adopting the following superseding provisions:

NOW, THEREFORE, IT IS ORDERED:

- 1. Effective Date:** This Supplemental Administrative Order is effective March 25, 2020 and its precautionary measures shall remain in effect through April 17, 2020, unless extended by further order of the court.
- 2.** The provisions of Administrative Order No 2020-1 are hereby supplemented, and to the extent inconsistent herewith superseded. In all other respects, the provisions of Administrative Order No 2020-1 remain in full force and effect.
- 3.** The Courthouse will operate at a reduced capacity, performing only essential functions. Court Administration, Probation and Court Services, and the Offices of the Circuit Clerk, State's Attorney, and Public Defender have been authorized to reduce staff working on site.
- 4.** Only the following hearings/court proceedings shall be conducted from within the Courthouse through April 17, 2020:
 - a.** All bail and bond review hearings and arraignments for individuals who are arrested and/or in custody;
 - b.** Hearings related to violations of supervision and probation for in-custody defendants;
 - c.** Other criminal law matters with the defendant in-custody at the discretion of the judge presiding over the case, including plea hearings;
 - d.** Hearings to determine a defendant's fitness to stand trial;
 - e.** Forfeiture proceedings;
 - f.** Grand jury proceedings;
 - g.** Motions involving Statutory Summary Suspension;
 - h.** Emergency and plenary petitions for protective orders (including, but not limited to, orders of protection, stalking, no contact, civil no contact and firearm surrender orders);
 - i.** Detention hearings for juveniles who are in custody;
 - j.** Juvenile Delinquency adjudicatory hearings for in-custody minors;
 - k.** Shelter Care and other essential hearings for minors in abuse, neglect, and dependency cases; and
 - l.** Mental health hearings for involuntary commitment or treatment.

If feasible and subject to constitutional limitations, the court will utilize telephone or video conferencing systems to remotely conduct said hearings.

5. Subject to the discretion of the judge presiding over a case, any hearing or trial not covered by this Supplemental Administrative Order is hereby continued and a notice of hearing shall be mailed to the litigants/attorneys of record at their last known address, all in conformity with Administrative Order 2020-1. Litigants should ensure that their mailing addresses are current with the Circuit Clerk's office.
6. **Jury Service:** The Jury Commission Coordinator shall notify all jurors who have been summoned for trials scheduled within the next thirty (30) days that their service is not required during said period and is deferred. No jury panel shall be summoned by the Circuit Clerk until that scheduled for May 26, 2020, except upon order of the Presiding Judge.
7. **Temporary Procedures in the Civil Divisions:** During the term of this Supplemental Administrative Order, the following provisions apply to the Civil Divisions:
 - a. All hearings and bench trials currently scheduled from the present date through April 17, 2020, are continued, except as otherwise noted in this Supplemental Administrative Order and true emergencies.
 - b. The judge presiding over a case, in his/her discretion, may conduct any hearing by telephone conferencing in lieu of postponement/continuance and will advise attorneys and self-represented litigants accordingly. The attorneys/self-represented litigants are ordered to be on the telephone together at the appointed time and then contact the court.
 - c. Discovery in civil law cases will continue as scheduled.
 - d. Pleadings and other documents may continue to be filed electronically pursuant to Supreme Court Rule.
 - e. Emergency motions may be filed electronically and the court advised of the filing through email (with all counsel or self-represented litigant(s) copied) to the appropriate judge through court administration staff. Matters determined by the court to be of an emergency nature will be heard in-person, or by telephone conference if possible. Attorneys are advised emergency matters must in fact be actual emergencies. Matters deemed to not be emergencies are subject to sanctions.
 - f. In any case, counsel may, and are encouraged, to submit agreed or non-contested orders electronically and via email to the appropriate judges. Agreed Orders so submitted must in the Notes section of the filing:

1. be marked "AGREED";
2. identify the attorney presenting the order; and
3. provide a brief recitation of the status of the case.

All Agreed Orders must be approved as to form by all counsel or self-represented litigant(s). NOTE: simply because the parties are in agreement, does not mean the court will automatically approve and enter the order. The court may make any modifications or additions it deems appropriate.

- g. On other contested motions, the parties may agree, and are encouraged to forego oral argument on contested motions, and the court may simply rule based on the briefs. The court will make the decision whether oral arguments are necessary and if so, said oral arguments may be presented by telephonic conference call at a time agreed by the parties and court in advance. The attorneys are ordered to be on the telephone together at the appointed time and then contact the court, anticipating that arguments will be completed within 20 minutes.

8. Temporary Procedures in Family Law Cases: During the term of this Supplemental Administrative Order, the following provisions apply to the Family Law Divisions:

- a. All hearings and bench trials currently scheduled from the present date through April 17, 2020, are continued, except as otherwise noted in this Supplemental Administrative Order and true emergencies.
- b. The court may conduct currently scheduled pre-trial hearings and other non-substantive matters by telephone conference, and may in his/her discretion, conduct other hearings by telephone conferencing in lieu of postponement/continuance and will advise attorneys and self-represented litigants accordingly. The attorneys/self-represented litigants are ordered to be on the telephone together at the appointed time and then contact the court.
- c. Discovery in family and domestic relations cases will continue as scheduled.
- d. Pleadings and other documents may continue to be filed electronically pursuant to Supreme Court Rule.
- e. Counsel may, and are encouraged, to submit agreed or non-contested orders electronically and via email to the appropriate judge. Agreed Orders so submitted must in the Notes section of the filing:
 1. be marked "AGREED";
 2. identify the attorney presenting the order; and

3. provide a brief recitation of the status of the case.

All Agreed Orders must be approved as to form by all counsel or self-represented litigant(s). NOTE: simply because the parties are in agreement, does not mean the court will automatically approve and enter the order. The court may make any modifications or additions it deems appropriate.

- f. **Emergency Matters:** Emergency motions may be filed electronically and submitted through email (with all counsel or self-represented litigant(s) copied) to the appropriate judge through court administration staff. Matters determined by the court to be of an emergency nature will be heard in-person, or by telephone conference if possible. Attorneys are advised emergency matters must in fact be actual emergencies. Matters deemed to not be emergencies are subject to sanctions.

9. **Temporary Procedures in Criminal Law Cases:** During the term of this Supplemental Administrative Order, the following provisions apply to the Criminal Law Divisions:

- a. Any Felony and Misdemeanor matters, including plea hearings, may be heard at the discretion of the judge presiding over the division. The judge may, subject to constitutional limitations, conduct hearings by telephone conferencing in lieu of postponement/continuance and will advise attorneys and self-represented litigants accordingly. The attorneys/self-represented litigants are ordered to be on the telephone together at the appointed time and then contact the court.
- b. Discovery in criminal law cases will continue as scheduled.
- c. Counsel may, and are encouraged, to submit agreed or non-contested orders to the appropriate judge. Agreed Orders so submitted must be marked "AGREED."

All Agreed Orders must be approved as to form by all counsel or self-represented litigant(s). NOTE: simply because the parties are in agreement, does not mean the court will automatically approve and enter the order. The court may make any modifications or additions it deems appropriate.

- d. Pursuant to the authority granted by Supreme Court Order - MR. 30370, hearings upon motions for reduction of bond and bond reviews may be conducted via the court's video conferencing system and the court may consider testimony given in such hearings by such means.

10. **Restrictions upon Entry into the Courthouse:** No member of the general public shall enter the Courthouse (beyond the Circuit Clerk's Office Lobby) beginning March 25, 2020 through

April 17, 2020, absent specific authorization from the court. State and County employees and elected officials essential to court operations (judges, court administration staff, deputy circuit clerks, state's attorney's staff, public defender staff, court security, court reporters and specialists, probation services staff, building and grounds staff, information technology staff, and the like), litigants, and witnesses may enter the Courthouse during this time to conduct essential court business and/or operations, all subject to the health and travel restrictions contained in Administrative Order No. 2020-1.

11. No visitor may attend any court proceeding held in the Courthouse, effective immediately and continuing until further order of the court. Visitors who are solely present to observe hearings shall be denied entry to the Courthouse by Court Security, except upon order of the Presiding Judge.

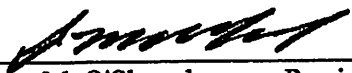
12. **Payment Due Dates:** The Circuit Clerk will continue to accept payments for court-ordered assessments, fines, fees, costs, restitution, and maintenance (alimony). Nothing in this order shall be construed as extending the due date of maintenance or child support payments. However, the due dates for all court-ordered assessments, fines, fees, costs, and restitution in Traffic, DUI, criminal felony, criminal misdemeanor, and juvenile delinquency cases are hereby extended for ninety (90) days. Persons owing payments in these criminal, traffic and delinquency matters will not be penalized or face interest or late charges for failing to remit payments on the original due dates. The public is reminded that certain traffic tickets may still be paid by mail and online. For more information, the public should call: (217) 554-7720.

13. Miscellaneous:

- a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
- b. The Clerk of the Circuit Court is to notify all parties of record by posting this Supplemental Administrative Order on its website and by other appropriate means.
- c. It is further ordered that this Supplemental Administrative Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- d. This Supplemental Administrative Order is effective *instanter*.
- e. This Supplemental Administrative Order shall be posted upon the County's website.

- f. And finally, in the words of U.S. District Judge Amy Totenberg of Atlanta: “Be kind to one another in this most stressful of times. Remember to maintain your perspective about legal disputes, given the larger life challenges now besetting our communities and world.”

Dated: this 25th day of March, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

SECOND SUPPLEMENTAL ADMINISTRATIVE ORDER NO. 2020-6

RE

EMERGENCY COURT OPERATIONS DURING THE COVID-19 PANDEMIC

The Circuit Court for Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Second Supplemental Administrative Order pertaining to emergency court operations during the 2019 Novel Coronavirus [COVID-19] pandemic:

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency, MR. 30370*, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the COVID-19 pandemic on judicial operations, while continuing to provide access to justice, and further directed that all non-essential matters and proceedings be continued or, if feasible, conducted remotely; and on March 20, 2020 entered an Order authorizing the continuance of all civil and criminal jury trials for sixty (60) days, and suspending speedy trial terms during said time period. On that same day, the Chief Circuit Judge entered an Administrative Order continuing all civil and criminal jury trials within the 5th Judicial Circuit for sixty (60) days, and suspending speedy trial terms during said period;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the Rita B. Garman Vermilion County Courthouse pursuant to authority granted by the Chief Circuit Judge under Supreme Court Rule 21(b);

WHEREAS, on March 17, 2020, pursuant to said authorities, the Presiding Judge of Vermilion County entered Administrative Order No. 2020-1, directing that measures be taken in response to the pandemic, intending to balance health and safety concerns with the need to continue to provide essential court services to the citizens of the County; and on March 25, 2020 the Presiding Judge entered Administrative Order No. 2020-5 amending Administrative Order No. 2020-1 by adopting superseding provisions. All of these measures restricted access to the Rita B. Garman Vermilion County Courthouse; incorporated the use of videoconferencing and teleconferencing to minimize contact; followed social distancing practices; and temporarily suspended non-essential court functions through April 17, 2020, subject to discretionary exceptions authorized by the judge presiding over a specific case;

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order No. 8, ordering and directing all citizens of the State to remain at home or other place of residence unless performing an essential function; the terms and provisions of said Order were to be effective

until April 7, 2020, unless otherwise extended by further order; and on April 1, 2020 the Governor extended the term of said Executive Order until April 30, 2020; and

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and welfare of all courthouse employees and patrons, and the community at large, to further minimize in-person contact in an effort to impede the spread of COVID-19, by amending Administrative Order Nos. 2020-1 and 2020-5, and adopting the following superseding provisions:

NOW, THEREFORE, IT IS ORDERED:

1. **Effective Date:** This Second Supplemental Administrative Order is effective April 1, 2020 and its precautionary measures shall remain in effect through April 30, 2020 at 4:30 p.m., unless extended by further order of the court.
2. The provisions of Administrative Order Nos. 2020-1 and 2020-5, are hereby supplemented, and to the extent inconsistent herewith superseded. In all other respects, the provisions of Administrative Order Nos. 2020-1 and 2020-5 remain in full force and effect.
3. Courthouse operations will continue at a reduced capacity through April 30, 2020, performing only essential functions as delineated in Administrative Order No. 2020-5, unless extended by further order of the court. Court Administration, Probation and Court Services, and the Offices of the Circuit Clerk, State's Attorney, and Public Defender may continue to operate with reduced/rotating staff working on site. Elected office-holders and department heads may determine how best to implement staffing reductions/rotations within their respective offices on an as-needed basis, all pursuant to the County Board's temporary/emergency Covid 19 Personnel Policies as may be amended from time-to-time.
4. **Restrictions upon Entry into the Courthouse:** The provision of Supplemental Administrative Order No. 2020-5 that no member of the general public shall enter the Courthouse (beyond the Circuit Clerk's Office Lobby) beginning March 25, 2020 is extended through April 30, 2020 at 4:30 p.m., absent specific authorization from the court. State and County employees and elected officials essential to court operations (judges, court administration staff, deputy circuit clerks, state's attorney's staff, public defender staff, court security, court reporters and specialists, probation services staff, building and grounds staff, information technology staff, and the like), litigants, witnesses, and vendors' may enter the Courthouse during this time to conduct essential court business and/or operations, all subject to the health and travel restrictions contained in Administrative Order No. 2020-1.
5. **Additional Precautions Pertaining to Entry into the Courthouse:** During the term of this Second Supplemental Administrative Order, older adults and people who have severe

underlying chronic medical conditions like diabetes, cardiovascular or lung disease, long-term kidney disease, or a weakened immune system should exercise caution and discretion in determining whether to enter the Courthouse.

6. Miscellaneous:

- a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
- b. The Clerk of the Circuit Court is to notify all parties of record by posting this Second Supplemental Administrative Order on its website and by other appropriate means.
- c. It is further ordered that this Second Supplemental Administrative Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- d. This Second Supplemental Administrative Order is effective *instanter*.
- e. This Second Supplemental Administrative Order shall be posted upon the County's website.
- f. Dan Wallis, Trial Court Administrator of the 22nd Judicial Circuit recently stated: "We want people to trust the judicial branch in good times. We want people to trust the judicial branch *even more* in bad times." This is one of those times to earn that trust.

Dated: this 1st day of April, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

SECOND AMENDED ADMINISTRATIVE ORDER NO. 2020-7

**TEMPORARY PROCEDURES IN RESPONSE TO COVID-19 PANDEMIC
RE
MISDEMEANOR/TRAFFIC ARRESTS
AND SERVICE OF CIVIL BENCH WARRANTS -
NOTICES TO APPEAR/RECOGNIZANCE**

The Circuit Court for Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Second Amended Administrative Order amending Administrative Order No. 2020-3, entered March 24, 2020, and Amended Administrative Order No. 2020-4, entered March 25, 2020:

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency, MR. 30370*, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the 2019 Novel Coronavirus [COVID-19] pandemic on judicial operations, while continuing to provide access to justice;

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order No. 8, ordering and directing all citizens of the State to remain at home or other place of residence unless performing an essential function; the terms and provisions of said Order were to be effective until April 7, 2020, unless otherwise extended by further order; and on April 1, 2020 the Governor extended the term of said Executive Order until April 30, 2020;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the County's judicial system pursuant to authority granted by the Chief Circuit Judge under Illinois Supreme Court Rule 21(b);

WHEREAS, on March 24 and 25, 2020, respectively, pursuant to said authorities, the Presiding Judge of Vermilion County entered Administrative Order Nos. 2020-3 and 2020-4, directing that measures be taken in response to the pandemic, and authorizing and directing the Sheriff to develop and approve policies for the medical screening of arrestees, whether by service of a warrant or arrest without a warrant for misdemeanor and traffic offenses or by service of a civil bench warrant to determine the presence of symptoms of the COVID-19 virus; and

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and welfare of all Public Safety Building and Courthouse employees, patrons, and detainees, and the community at large, to further minimize

in-person contact in an effort to impede the spread of COVID-19, by adopting the following provisions:


NOW, THEREFORE, IT IS ORDERED:

1. The provisions of Administrative Order Nos. 2020-3 and 2020-4 are hereby supplemented, and to the extent inconsistent herewith superseded. In all other respects, the provisions of Administrative Order Nos. 2020-3 and 2020-4 remain in full force and effect.
2. **Effective Date:** This Second Amended Administrative Order is effective April 1, 2020 and its provisions, and the provisions of Administrative Order Nos. 2020-3 and 2020-4 shall remain in effect through April 30, 2020, unless extended by further order of the court.
3. The discretion of all law enforcement officers, authorized by Administrative Order Nos. 2020-3 and 2020-4 to satisfy the obligation of a warrant, bond, or civil bench warrant by issuing the defendant/arrestee a notice to appear, or alternatively, releasing the defendant/arrestee on a \$1,000 personal recognizance bond without the necessity of appearing before the court is extended through April 30, 2020.

4. Miscellaneous:

- a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal arrest operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
- b. It is further ordered that this Second Amended Administrative Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- c. This Administrative Order is effective *instanter*.

Dated: this 1st day of April, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
DANVILLE, VERMILION COUNTY, ILLINOIS**

IN RE THE MATTER OF)	
PROCEDURES IN THE DIVORCE)	
DIVISION FOR ENTRY)	
OF FINAL JUDGMENTS OF)	DIVORCE DIVISION
DISSOLUTION OF MARRIAGE)	Standing Order 2020-01
PURSUANT TO THE CONTINUITY)	
OF OPERATION COVID-19 PROTOCOLS.))	

IT IS HEREBY ORDERED that in response to the COVID-19 Pandemic and while the court is operating under the Circuit's Pandemic Plan and hearing only essential matters in accordance with the Illinois Supreme Court Order filed under M.R. 30370 on March 17, 2020, the Judge presiding over the Divorce Division orders the following procedures to give litigants an option to enter final judgments of dissolution of marriage.

1. **Purpose.** Under this standing order, parties may seek entry of an agreed Judgment of Dissolution of Marriage through the submission of documents to the court for review and approval. This standing order recognizes that both the Illinois Supreme Court and the 5th Judicial Circuit have determined that essential court matters and proceedings shall continue to be heard by the Illinois courts and, where possible, non-essential matters shall be conducted remotely via telephone or video or other electronic means.
2. **Types of Cases.** Proposed final judgments that are agreed may be submitted in any case pending before Judge Karen Wall.
3. **Method of Submission.** Proposed final judgments that are agreed shall be filed with the Clerk of the Circuit Court for approval. Litigants are reminded that the court is working with a reduced staff.
4. **Content of Proposed Judgments or Agreements.** Parties and their attorneys seeking entry of Judgments of Dissolution should submit the following documents: the Judgment; Marital Settlement Agreements; Allocation Judgment; Proof of Completion of Parenting Classes (if required but not previously filed), and a copy of the Certificate of

Dissolution of Marriage. Submissions must comply with the following requirements:

- a. Any judgment or agreement shall contain the signature of all counsel of record and the verified or sworn signature of each party. It shall indicate who prepared the document.
- b. The Allocation Judgment shall include a statement that the parties believe the terms of the Allocation Judgment are in the best interests of the child(ren). All mandatory provisions under Section 602.10 must be included (e.g. mediation provision) in the parenting plan.
- c. Any judgment or agreement that sets child support or maintenance must reference the appropriate statutory calculation (i.e. income and duration, income sharing) and/or specify the basis for any deviation and/or waiver or reservation of the same. The basis for any disproportionate distribution of marital property should be explained in detail, along with a reference to the relevant statutory factors.

5. Supporting Affidavits. In addition to the other proposed documents, each party shall provide a verified or sworn affidavit setting forth the following:

- a. A statement that the party is submitting the following documents to the court for review and execution, followed by a list of each documents submitted to the court along with the affidavit;
- b. An agreement that the Court has subject matter jurisdiction over this case, including jurisdiction to make an initial child-custody determination in accordance with the Uniform Child Custody Jurisdiction and Enforcement Act and to establish a child support order under the Uniform Interstate Family Support Act, as applicable.
- c. An agreement that the Court has personal jurisdiction over the parties;
- d. An agreement that there are grounds for divorce due to irreconcilable difference and the factual basis to support a finding of irreconcilable differences;

- e. The number of children born to, or adopted by the parties, how many of those children are now emancipated, if any, and if either of the parties are currently pregnant;
- f. An acknowledgement that the affiant has read and reviewed each of the proposed judgments and agreements in its entirety, along with exhibits or attachments;
- g. An acknowledgement that the affiant has a full and complete understanding of the terms of the proposed judgments and agreements and a willingness and desire to be legally bound by the terms of each document;
- h. An acknowledgment that the party was not forced or coerced to enter into any of the proposed judgments or agreements;
- i. An acknowledgment that the party entered into the proposed judgment or agreement freely, knowingly and voluntarily;
- j. An acknowledgment that any obligations of maintenance and/or child support set forth in the judgments and agreements have been determined in accordance with statutory guidelines, as applicable; or if there is any deviation from the guidelines that the deviation is appropriate, equitable and just after considering all relevant facts and statutory factors to justify the deviation;
- k. A belief that the proposed judgments and agreements are a fair, reasonable, equitable division of the marital estate;
- l. A belief that the proposed judgments and agreements are not unconscionable;
- m. A willingness and desire that the court approve their agreement(s) and incorporate it into the Judgment of Dissolution of Marriage;
- n. A waiver of the physical appearance at the prove-up of both parties, including the right to cross-examine other parties;
- o. If either side is a self-represented litigant, an acknowledgment that they are not represented by opposing counsel and that they have waived the opportunity to confer with an attorney prior to signing the proposed judgments and agreements;
- p. An understanding that execution and entry of the proposed judgments and agreements shall be at the court's discretion;
- q. An understanding that any previously-scheduled court dates remain in place unless and until the court executes the proposed judgments and agreements.

6. Related Orders. Orders for Support, Income Withholding Orders and other analogous post-judgement orders (i.e. QDRO and QILDRO) shall be presented separately as Agreed Orders after Judgment is entered.

So entered this 9 day of April, 2020.

Karen E. Wall
Associate Circuit Judge Karen E. Wall, Divorce Division

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

**PROBATE DIVISION STANDING ORDER NO. 2020-1
TEMPORARY PROCEDURES FOR PROBATE DIVISION CASES
DURING THE COVID-19 PANDEMIC**

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency, MR. 30370*, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the 2019 Novel Coronavirus [COVID-19] pandemic on judicial operations, while continuing to provide access to justice;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter, and has entered administrative orders affecting the general operation of the Rita B. Garman Vermilion County Courthouse pursuant to authority granted by the Chief Circuit Judge under Supreme Court Rule 21(b);

WHEREAS, pursuant to said administrative orders, the judge presiding over a division has the discretion to conduct hearings and consider matters electronically in lieu of postponement or continuance; and

WHEREAS, the judge presiding over the Probate Division considers it to be in the best interests of the health and welfare of all courthouse employees and patrons to adopt the following standing order pertaining to temporary procedures for Probate Division cases during the pandemic:

NOW, THEREFORE, IT IS ORDERED:

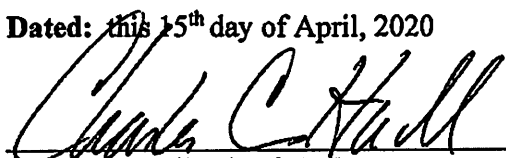
1. **Effective Date:** This Standing Order is effective April 15, 2020 and its measures shall remain in effect through April 30, 2020, unless extended by further order of the court.
2. The following temporary procedures will apply to all cases assigned to the Probate Division:
 - a) The Probate Division will continue to accept proposed agreed orders, and uncontested motions and presentations, including, but not limited to approval of the following:
 - i. Annual accountings;
 - ii. Annual reports;
 - iii. Virtual Representation/Family Settlement Agreements;
 - iv. Expenditures or distributions from a guardianship estate;
 - v. Listing or sale of real estate or other assets of a guardianship estate;

- vi. Petition for appointment of a guardian ad litem or special administrator;
 - vii. Actions of an estate representative in supervised administration; and
 - viii. Petitions for Attorney/GAL/Guardians Fees.
- b) All requests for an entry of an agreed order or ruling on uncontested matters, shall be uploaded to the E-file system of the Circuit Clerk's Office, with a notation stating a detail of the documents filed, summary of the action requested, and representation by the attorney of record as to the agreed nature of the request. The filing shall include, but not be limited to, the subject motion, any supporting documentation, and the proposed order. If notice to any party would ordinarily be required, the attorney of record must represent that the party to whom notice is required has received all submitted materials and has consented to the proposed action/order.
- c) Upon receipt, the Clerk's Office will forward the filing and the proposed order to the Probate Division judge.
- d) Even where an order is agreed, or uncontested, the Court reserves the discretion to require additional documentation, require a hearing, or deny the proposed order.
- e) In the event the judge does not approve the order, the judge will reject the order and, in the notes, provide further instructions to the parties, as appropriate.

3. Miscellaneous:

- a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
- b. It is further ordered that this Standing Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- c. This Standing Order is effective *instantly*.
- d. This Standing Order shall be posted upon the County's website.

Dated: this 15th day of April, 2020



Charles C. Hall, Circuit Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

AMENDED ADMINISTRATIVE ORDER NO. 2020-~~2~~ 8

RE

**TRANSPORTS BY JUVENILE DETENTION CENTER STAFF
DURING THE COVID-19 PANDEMIC**

The Circuit Court for Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Amended Administrative Order amending Administrative Order No. 2020-2, entered March 19, 2020:

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency, MR. 30370*, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the 2019 Novel Coronavirus pandemic on judicial operations;

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order No. 8, ordering and directing all citizens of the State to remain at home or other place of residence unless performing an essential function; the terms and provisions of said Order were to be effective until April 7, 2020, unless otherwise extended by further order; and on April 1, 2020 the Governor extended the term of said Executive Order until April 30, 2020;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the County's judicial system pursuant to authority granted by the Chief Circuit Judge under Illinois Supreme Court Rule 21(b);

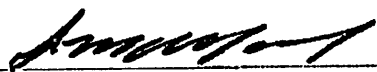
WHEREAS, on March 19, 2020, pursuant to said authorities, the Presiding Judge of Vermilion County entered Administrative Order No. 2020-2 authorizing the Director of the Vermilion County Juvenile Detention Center to suspend all travel, transports, and returns of juveniles, by Juvenile Detention Center staff, to and from the Juvenile Detention Center, to and from any location outside of Vermilion County; and

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and safety of juveniles detained pursuant to the Juvenile Court Act and in the best interests of the safety of correctional officers and staff supervising juveniles admitted to the Vermilion County Juvenile Detention Center by adopting the following provisions:

NOW, THEREFORE, IT IS ORDERED:

1. The provisions of Administrative Order No. 2020-2 are hereby supplemented, and to the extent inconsistent herewith superseded. In all other respects, the provisions of Administrative Order No. 2020-2 remain in full force and effect.
2. **Effective Date:** This Amended Administrative Order is effective April 30, 2020 and its provisions, and the provisions of Administrative Order No. 2020-2 shall remain in effect through May 31, 2020, unless extended by further order of the court.
3. **Miscellaneous:**
 - a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
 - b. It is further ordered that this order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
 - c. This Administrative Order is effective *instanter*.

Dated: this 22nd day of April, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

**THIRD SUPPLEMENTAL ADMINISTRATIVE ORDER NO. 2020-9
RE
EMERGENCY COURT OPERATIONS DURING THE COVID-19 PANDEMIC**

The Circuit Court for Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Third Supplemental Administrative Order pertaining to emergency court operations during the 2019 Novel Coronavirus [COVID-19] pandemic:

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency, MR. 30370*, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the COVID-19 pandemic on judicial operations, while continuing to provide access to justice, and further directed that all non-essential matters and proceedings be continued or, if feasible, conducted remotely; and on March 20, 2020 entered an Order authorizing the continuance of all civil and criminal jury trials for sixty (60) days, and suspending speedy trial terms during said time period; and on April 7, 2020 entered an Order authorizing the continuance of all civil and criminal jury trials and all juvenile trials until further order of the Court, and suspending speedy trial terms in all criminal and juvenile cases during said time period;

WHEREAS, on March 20, 2020, the Chief Circuit Judge entered an Administrative Order continuing all civil and criminal jury trials within the 5th Judicial Circuit for sixty (60) days, and suspending speedy trial terms during said period; and on April 7, 2020, entered an Administrative Order continuing all civil and criminal jury trials and all juvenile trials within the 5th Judicial Circuit until further order of the court, and suspending speedy trial terms during said period;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the Rita B. Garman Vermilion County Courthouse pursuant to authority granted by the Chief Circuit Judge under Supreme Court Rule 21(b);

WHEREAS, on March 17, 2020, pursuant to said authorities, the Presiding Judge of Vermilion County entered Administrative Order No. 2020-1, directing that measures be taken in response to the pandemic, intending to balance health and safety concerns with the need to continue to provide essential court services to the citizens of the County; and on March 25, 2020 the Presiding Judge entered Administrative Order No. 2020-5 amending Administrative Order No. 2020-1 by adopting superseding provisions; and on April 1, 2020 the Presiding Judge entered Administrative Order No. 2020-6 amending Administrative Order Nos. 2020-1 and 2020-5 by adopting superseding provisions. All of these measures restricted access to the Rita B. Garman Vermilion County

Courthouse; incorporated the use of videoconferencing and teleconferencing to minimize contact; followed social distancing practices; and temporarily suspended non-essential court functions through April 30, 2020, subject to discretionary exceptions authorized by the judge presiding over a specific case;

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order No. 8, ordering and directing all citizens of the State to remain at home or other place of residence unless performing an essential function; the terms and provisions of said Order were to be effective until April 7, 2020, unless otherwise extended by further order; and on April 1, 2020 the Governor extended the term of said Executive Order until April 30, 2020; and on April 30, 2020 the Governor extended the term of said Executive Order until May 31, 2020 and

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and welfare of all courthouse employees and patrons, and the community at large, to further minimize in-person contact in an effort to impede the spread of COVID-19, by amending Administrative Order Nos. 2020-1, 2020-5, and 2020-6 and adopting the following superseding provisions:

NOW, THEREFORE, IT IS ORDERED:

1. **Effective Date:** This Third Supplemental Administrative Order is effective May 1, 2020 and its precautionary measures shall remain in effect through May 29, 2020 at 4:30 p.m., unless extended by further order of the court.
2. The provisions of Administrative Order Nos. 2020-1, 2020-5, and 2020-6 are hereby supplemented, and to the extent inconsistent herewith superseded. In all other respects, the provisions of Administrative Order Nos. 2020-1, 2020-5, and 2020-6 remain in full force and effect.
3. Except as otherwise modified herein, Courthouse operations will continue at a reduced capacity through May 29, 2020, performing only essential functions as delineated in Administrative Order No. 2020-5, unless extended by further order of the court. Court Administration, Probation and Court Services, and the Offices of the Circuit Clerk, State's Attorney, and Public Defender may continue to operate with reduced/rotating staff working on site. Elected office-holders and department heads may determine how best to implement staffing reductions/rotations within their respective offices on an as-needed basis, all pursuant to the County Board's temporary/emergency COVID-19 Personnel Policies as may be amended from time-to-time.

4. **Jury Service:** During the term of this Third Supplemental Administrative Order, grand jury proceedings shall not be conducted, and no *petit* or grand jury panel shall be summoned by the Circuit Clerk, except upon order of the Presiding Judge.
5. **Restrictions upon Entry into the Courthouse:** The provision of Supplemental Administrative Order No. 2020-5 that no member of the general public shall enter the Courthouse (beyond the Circuit Clerk's Office Lobby) beginning March 25, 2020 is extended through May 29, 2020 at 4:30 p.m., absent specific authorization from the court. State and County employees and elected officials essential to court operations (judges, court administration staff, deputy circuit clerks, state's attorney's staff, public defender staff, court security, court reporters and specialists, probation services staff, building and grounds staff, information technology staff, and the like), litigants, witnesses, and vendors' may enter the Courthouse during this time to conduct essential court business and/or operations, all subject to the health and travel restrictions contained in Administrative Order No. 2020-1.
6. **Additional Precautions Pertaining to Entry into the Courthouse:**
 - a. During the term of this Third Supplemental Administrative Order, older adults and people who have severe underlying chronic medical conditions like diabetes, cardiovascular or lung disease, long-term kidney disease, or a weakened immune system should exercise caution and discretion in determining whether to enter the Courthouse.
 - b. During the term of this Third Supplemental Administrative Order, anyone over two (2) years of age entering the public spaces of the Courthouse, and who is able to medically tolerate a face-covering, shall wear a face-covering or mask at all times when in the Courthouse and unable to maintain a six foot (6') social distance. This provision applies to all persons entering the Courthouse, including, but not limited to all State and County employees and elected officials essential to court operations (judges, court administration staff, deputy circuit clerks, state's attorney's staff, public defender staff, court security, court reporters and specialists, probation services staff, building and grounds staff, information technology staff, and the like), attorneys, litigants, witnesses, and vendors.'
 - c. During the term of this Third Supplemental Administrative Order, all persons inside a courtroom, including courtroom personnel, shall wear a face-covering.
 - d. All attorneys and other members of the general public entering the public spaces of the Courthouse are expected to have their own face-covering. Court Administration will provide Courthouse security personnel with a limited supply of face-coverings. Any person who is unable to obtain a face-covering and needs access to the

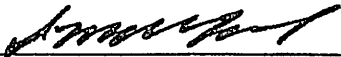
Courthouse for the following reasons will, when available, be provided with a face-covering:

- Emergency matters.
- Petitions and hearings on:
 - Emergency and plenary orders of protection
 - Stalking no-contact orders
 - Civil no-contact orders
 - Firearm restraining orders
- Detention, Shelter Care, and other essential hearings in the Juvenile Division
- Other essential matters at the discretion of courthouse security personnel.

7. Miscellaneous:

- a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
- b. The Clerk of the Circuit Court is to notify all parties of record by posting this Third Supplemental Administrative Order on its website and by other appropriate means.
- c. It is further ordered that this Third Supplemental Administrative Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
- d. This Third Supplemental Administrative Order is effective *instanter*.
- e. This Third Supplemental Administrative Order shall be posted upon the County's website.

Dated: this 30th day of April, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

THIRD AMENDED ADMINISTRATIVE ORDER NO. 2020-10

**TEMPORARY PROCEDURES IN RESPONSE TO COVID-19 PANDEMIC
RE
MISDEMEANOR/TRAFFIC ARRESTS
AND SERVICE OF CIVIL BENCH WARRANTS -
NOTICES TO APPEAR/RECOGNIZANCE**

The Circuit Court for Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Third Amended Administrative Order amending Administrative Order No. 2020-3, entered March 24, 2020, Amended Administrative Order No. 2020-4, entered March 25, 2020, and Second Amended Administrative Order No. 2020-7, entered April 1, 2020:

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency*, MR. 30370, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the 2019 Novel Coronavirus [COVID-19] pandemic on judicial operations, while continuing to provide access to justice;

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order No. 8, ordering and directing all citizens of the State to remain at home or other place of residence unless performing an essential function; the terms and provisions of said Order were to be effective until April 7, 2020, unless otherwise extended by further order; and on April 1, 2020, the Governor extended the term of said Executive Order until April 30, 2020; and on April 30, 2020, the Governor extended the term of said Executive Order until May 31, 2020;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the County's judicial system pursuant to authority granted by the Chief Circuit Judge under Illinois Supreme Court Rule 21(b);

WHEREAS, on March 24 and 25, and April 1 2020, respectively, pursuant to said authorities, the Presiding Judge of Vermilion County entered Administrative Order Nos. 2020-3, 2020-4, and 2020-7 directing that measures be taken in response to the pandemic, and authorizing and directing the Sheriff to develop and approve policies for the medical screening of arrestees, whether by service of a warrant or arrest without a warrant for misdemeanor and traffic offenses or by service of a civil bench warrant to determine the presence of symptoms of the COVID-19 virus; and

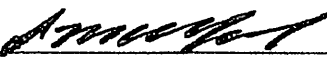
WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and welfare of all Public Safety Building and

Courthouse employees, patrons, and detainees, and the community at large, to further minimize in-person contact in an effort to impede the spread of COVID-19, by adopting the following provisions:

NOW, THEREFORE, IT IS ORDERED:

1. The provisions of Administrative Order Nos. 2020-3, 2020-4, and 2020-7 are hereby supplemented, and to the extent inconsistent herewith superseded. In all other respects, the provisions of Administrative Order Nos. 2020-3, 2020-4, and 2020-7 remain in full force and effect.
2. **Effective Date:** This Third Amended Administrative Order is effective May 1, 2020 and its provisions, and the provisions of Administrative Order Nos. 2020-3, 2020-4, and 2020-7 shall remain in effect through May 31, 2020, unless extended by further order of the court.
3. The discretion of all law enforcement officers, authorized by Administrative Order Nos. 2020-3, 2020-4, and 2020-7 to satisfy the obligation of a warrant, bond, or civil bench warrant by issuing the defendant/arrestee a notice to appear, or alternatively, releasing the defendant/arrestee on a \$1,000 personal recognizance bond without the necessity of appearing before the court is extended through May 31, 2020.
4. **Miscellaneous:**
 - a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal arrest operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
 - b. It is further ordered that this Third Amended Administrative Order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
 - c. This Third Amended Administrative Order is effective *instanter*.

Dated: this 30th day of April, 2020



Thomas M. O'Shaughnessy, Presiding Judge

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
VERMILION COUNTY, ILLINOIS**

ADMINISTRATIVE ORDER NO. 2020-11

RE

GUARDIAN AD LITEM CONTACTS

The Circuit Court for Vermilion County in the Fifth Judicial Circuit of Illinois adopts the following Administrative Order:

WHEREAS, on March 17, 2020, the Illinois Supreme Court entered an Order - *In re: Illinois Courts Response to COVID-19 Emergency, MR. 30370*, directing all courts to establish and periodically update temporary procedures to minimize potential exposure to and the impact of the 2019 Novel Coronavirus pandemic on judicial operations;

WHEREAS, on March 20, 2020, the Governor of the State of Illinois issued Executive Order No. 8, ordering and directing all citizens of the State to remain at home or other place of residence unless performing an essential function; the terms and provisions of said Order were to be effective until April 7, 2020, unless otherwise extended by further order; and on April 1, 2020 the Governor extended the term of said Executive Order until April 30, 2020; and on April 30, 2020, the Governor extended the term of said Executive Order until May 31, 2020;

WHEREAS, the Presiding Circuit Judge for Vermilion County has been granted temporary emergency administrative authority to enter orders affecting the general operation of the County's judicial system pursuant to authority granted by the Chief Circuit Judge under Illinois Supreme Court Rule 21(b);

WHEREAS, pursuant to 705 ILCS 405/2-17, the guardian ad litem appointed for an abused or neglected child or a child victim of a sex offense shall have certain minimum in-person contacts with the child and with the current foster parents or caregivers; and

WHEREAS, 705 ILCS 405/2-17 authorizes the presiding judge, for good cause shown, to excuse the required in-person contacts; and

WHEREAS, the Presiding Judge, acting on behalf of the Circuit Judges of Vermilion County, considers it to be in the best interests of the health and safety of the minors protected by the Juvenile Court Act, guardians ad litem, foster parents, and caregivers to suspend in-person contacts by adopting the following provisions:

NOW, THEREFORE, IT IS ORDERED:

1. **Effective Date:** This Administrative Order is effective, retroactive to March 17, 2020 and its provisions shall remain in effect through May 29, 2020, unless extended by further order of the court.
2. **Waiver of In-Person Contacts:** The guardian ad litem in-person interview requirements pursuant to 705 ILCS 405/2-17(8) are waived through May 29, 2020. Such contacts may be conducted by telephone, video, or other electronic means.
3. **Miscellaneous:**
 - a. The court may issue further orders as necessary to address the circumstances arising from the COVID-19 pandemic, including re-assessing the situation following the suspension period to determine whether normal operations may resume or additional suspension time is still required to avoid the risk of spreading the COVID-19 virus.
 - b. It is further ordered that this order be filed in the Office of the Circuit Clerk of Vermilion County, Illinois and be made available to the public.
 - c. This Administrative Order is effective *instanter*.

Dated: this 6th day of May, 2020



Thomas M. O'Shaughnessy, Presiding Judge

NOTICE

Clark County Court Procedures for the COVID-19 Virus

The Clark County Court will continue to operate while taking reasonable measures to minimize personal contact to prevent the spread of the COVID-19 virus. Court proceedings will occur consistent with public health advisories.

Court proceedings in all **Traffic (TR)**, **Driving Under the Influence (DT)**, **Criminal Misdemeanor (CM)**, **Conservation (CV)** and **Ordinance (OV)** violation cases during the period from Tuesday, March 17, 2020 through April 10, 2020 are continued to a date to be set by the court. Notice will be sent to the last known address of each defendant.

Juvenile Delinquency (JD) cases scheduled on March 24, 2020 and April 7, 2020 will be postponed. Parties will receive a notice of a new court date. Litigants should maintain communication with their attorney.

Juvenile Abuse and Neglect (JA) cases shall be heard as scheduled subject to postponement on motion of the parties.

Criminal Felony (CF) matters: cases set for preliminary hearing and pleas, **will be held** as scheduled. Motions to continue other felony cases filed by the state or defendant will be heard by the court. Notice of a continued setting shall be provided to the parties.

All civil cases---**Small Claims (SC)**, **Probate (P)**, **Family Court (F, D)**, **Law cases (LM, L)**, **Chancery (CH)**---will be heard or continued on a case-by-case basis; no general order of postponement is being issued. Attorneys in civil cases may contact the court for the purpose of conducting status hearings via telephone.

Parties are directed to ensure that their mailing address is updated and current. Parties may check court dates by accessing www.judici.com for Clark County, or, by contacting the Clark County Circuit Clerk's office by phone at (217) 826-2811.

Dated: March 16, 2020.

Tracy W. Resch, Presiding Circuit Judge

PRESS RELEASE

Cumberland County Courthouse Procedures for COVID-19 Coronavirus

The Court has become aware of a positive diagnosis of COVID-19 in Cumberland County. The Cumberland County Courts of the 5th Judicial Circuit will continue to be operating but at a reduced capacity performing only essential functions beginning Tuesday, March 16, 2020 and continuing until further order of the Court. The Cumberland County Courts will take all reasonable measures to minimize personal contact to prevent the spread of the COVID-19 coronavirus. While keeping the courts operational and available to the community, all proceedings must be consistent with public health as well as any further policy directives from federal, state and local public health advisories.

Until further notice, the following Cumberland County cases and court proceedings are **postponed**:

- Civil jury trials
- Traffic cases (TR, DT)
- Misdemeanor cases (CM)
- Probate (P)
- Small claims (SC)
- Family court (F,D)
- Child support
- Law magistrate (LM, L)
- Juvenile cases (JA, JS, J) (except as outlined below)
- Felony cases (CF) (Except as outlined below)
- Ordinance cases (OV)

Parties to the above pending cases who have current court dates set in the next 30 days will be excused from appearing in court. Attorneys or self-represented individuals, in many civil cases, may contact Court Administration at 217-849-3871, for the purpose of conducting status hearings via telephone.

Each party litigant shall receive an amended notice in the mail upon rescheduling. Litigants are directed to ensure that their mailing address is current with the Cumberland County Circuit Clerk. Upon rescheduling, parties may check their new court dates by accessing www.judici.com for Cumberland County, or, by contacting the Cumberland County Circuit Clerk's office by phone at (217) 849-3601.

Emergency matters in the above category cases may be scheduled on a case-by-case basis at the discretion of the presiding judge of that case. If you are represented by an attorney, and believe your case involves an emergency matter, please contact your attorney to schedule a hearing. Self-represented individuals shall contact Cumberland County Court Administration at (217) 849-3871 for purposes of scheduling emergency matters.

Any appointments or meetings related to the above cases shall be rescheduled or conducted telephonically. Individuals on probation are instructed to contact the Cumberland County Probation Department by telephone at 217-849-2488, for additional instructions related to reporting obligations.

Parties are encouraged to file court documents electronically and make payments on court fines and costs online or by phone. In the event this is impractical, parties can request permission to file or pay in person.

The following court proceedings **will be held** as scheduled, with appearances required for all litigants unless travel or health appearance excuses apply, or, the presiding judge of that case excuses a party's appearance (see below):

- All criminal matters with individuals in-custody
- Criminal felony matter set for:
 - Jury trial
 - Preliminary hearing
 - Bond hearing
 - Motion hearing
- Juvenile temporary custody hearing (shelter care)
- Juvenile detention hearings
- Juvenile Adjudicatory and Dispositional Hearings
- Hearings for Emergency Orders of Protection or No-Contact Orders
- Hearings for Plenary Orders of Protection or No-Contact Orders
- Emergency hearings on family matters (D and F cases) as scheduled by the Court
- Weddings (no guests shall be permitted to attend the ceremony)

In conjunction with IDPH guidelines, **the following individuals should not enter the courthouse and their appearance in court will be excused if they:**

- Have been in any of the following countries with the last 21 days: China, South Korea, Italy, Japan, Iran, or
- Reside or have close contact with anyone who has been in one of those countries listed above within the last 21 days; or
- Have been directed to quarantine, isolate or self-monitor at home for the coronavirus by any medical provider; or
- Have been diagnosed with, or have had close contact with anyone diagnosed with, COVID-19; or
- Have flu-like symptoms including, fever, coughing, sneezing, or shortness of breath

If you are an attorney or litigant and you have a scheduled case or are otherwise required to appear at the courthouse in connection with a court case, but an appearance would be excused because of the health or travel restrictions that have been established, please contact Court Administration at (217) 849-3871 to seek an excusal.

ADMINISTRATIVE ORDER RE PERIODIC IMPRISONMENT AND WORK RELEASE

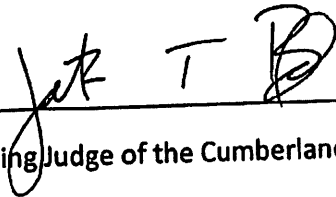
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Effective immediately, all weekend and periodic jail sentences in Cumberland County are stayed and all individuals currently in custody serving those sentences are hereby ordered released. Furthermore, all court orders requiring any individual to report to the Cumberland County jail to serve periodic sentences are vacated and continued until further order.

Additionally, all individuals who are serving sentences in Cumberland County that include work release are ordered released and their sentences continued until further court order.

Entered at 1:00 p.m. on March 20, 2020

2020-1



Presiding Judge of the Cumberland County

**IN THE CIRCUIT COURT OF THE 5TH JUDICIAL CIRCUIT
TOLEDO, CUMBERLAND COUNTY, ILLINOIS
ADMINISTRATIVE ORDER 2020-5**

Cumberland County Courthouse Procedures for COVID-19 Coronavirus

The Court has become aware of a positive diagnosis of COVID-19 in Cumberland County. In conjunction with prior orders and guidelines issued by Governor Pritzker and the Illinois Supreme Court, the Cumberland County Court of the 5th Judicial Circuit will continue to be operating but at a reduced capacity performing, only essential functions in the month of April, 2020, and continuing until further order of the Court. The Cumberland County Courts will take all reasonable measures to minimize personal contact to prevent the spread of the COVID-19 coronavirus. While keeping the courts operational and available to the community, all proceedings must be consistent with public health as well as any further policy directives from federal, state and local public health advisories.

Until further notice, the following Cumberland County cases and court proceedings are **postponed**:

- Civil jury trials
- Traffic cases (TR, DT)
- Misdemeanor cases (CM)
- Probate (P)
- Small claims (SC)
- Family court (F,D)
- Child support
- Law magistrate (LM, L)
- Juvenile cases (JA, JS, J) (except as outlined below)
- Felony cases (CF) (Except as outlined below)
- Ordinance cases (OV)
- Chancery (CH)
- Ordinance Violations (OV)

Parties to the above pending cases who have current court dates set in the next 30 days will be excused from appearing in court. Attorneys or self-represented individuals, in many civil cases, may contact Court Administration at 217-849-3871, for the purpose of conducting status hearings via telephone.

Each party litigant shall receive an amended notice in the mail upon rescheduling. Litigants are directed to ensure that their mailing address is current with the Cumberland County Circuit Clerk. Upon rescheduling, parties may check their new court dates by accessing www.judici.com for Cumberland County, or, by contacting the Cumberland County Circuit Clerk's office by phone at (217) 849-3601.

Emergency matters in the above category cases may be scheduled on a case-by-case basis at the discretion of the presiding judge of that case. If you are represented by an attorney, and believe

your case involves an emergency matter, please contact your attorney to schedule a hearing. Self-represented individuals shall contact Cumberland County Court Administration at (217) 849-3871 for purposes of scheduling emergency matters.

Any appointments or meetings related to the above cases shall be rescheduled or conducted telephonically. Individuals on probation are instructed to contact the Cumberland County Probation Department by telephone at 217-849-2488, for additional instructions related to reporting obligations.

Parties are encouraged to file court documents electronically and make payments on court fines and costs online or by phone. In the event this is impractical, parties can request permission to file or pay in person.

The following court proceedings **will be held** as scheduled, with appearances required for all litigants unless travel or health appearance excuses apply, or, the presiding judge of that case excuses a party's appearance (see below):

- Criminal felony matter set for:
 - Preliminary hearing
 - Bond hearing
- Juvenile temporary custody hearing (shelter care)
- Juvenile detention hearings
- Juvenile Adjudicatory and Dispositional Hearings
- Hearings for Emergency Orders of Protection or No-Contact Orders
- Hearings for Plenary Orders of Protection or No-Contact Orders
- Emergency hearings on family matters (D and F cases) as scheduled by the Court

The court, in its discretion, may conduct any of these hearings utilizing audio or audio-visual technology, to include the taking of evidence and testimony.

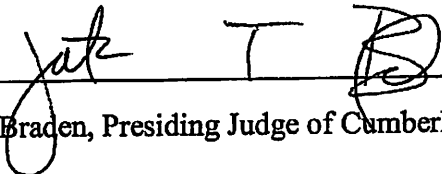
In conjunction with IDPH guidelines, the following individuals should not enter the courthouse and their appearance in court will be excused if they:

- Have been in any of the following countries with the last 21 days: China, South Korea, Italy, Japan, Iran, or
- Reside or have close contact with anyone who has been in one of those countries listed above within the last 21 days; or
- Have been directed to quarantine, isolate or self-monitor at home for the coronavirus by any medical provider; or
- Have been diagnosed with, or have had close contact with anyone diagnosed with, COVID-19; or
- Have flu-like symptoms including, fever, coughing, sneezing, or shortness of breath

If you are an attorney or litigant and you have a scheduled case or are otherwise required to appear at the courthouse in connection with a court case, but an appearance would be excused

because of the health or travel restrictions that have been established, please contact Court Administration at (217) 849-3871 to seek an excusal.

ENTERED THIS 1ST DAY OF APRIL, 2020



Jonathan T. Braden, Presiding Judge of Cumberland County